

Council Tax Application for Apprentice Discount



Name and address

Please complete all sections and return with all relevant documentation to:-
*Revenues Unit,,
Town Hall, Rugby CV21 2RR.*
For enquiries telephone 01788 533488.

Date of issue 24 February 2016

«AccountRef»

For the purpose of Council Tax discounts an apprentice is defined as a person:

- (i) who is employed to learn a trade, profession, business, office, employment or vocation.
- (ii) who is undertaking a programme of training leading to a qualification accredited by the Qualifications and Curriculum Authority
- (iii) employed at a salary or in receipt of an allowance or both, which are, in total no more than £195 per week, and
- (iv) that receives a salary or allowance which is substantially less than he/she would expect to receive when qualified

Please complete all sections of this form and enclose copies of the apprentices last 3 consecutive wage slips.

1. Name of apprentice _____

2. Total number of resident _____
adults in the property (People aged over 18)

3. Name and address _____
of employer

4. Qualification to which the apprenticeship leads _____

5. Date apprenticeship started _____ expected to end _____

Continued overleaf.....

DECLARATION BY EMPLOYER

I declare that the employment details shown above are correct and that the qualification referred to on the previous page is accredited by the National Council for Vocational Qualifications. I also confirm that the salary paid to the apprentice is not more than £195 per week before deductions and is substantially less than the salary he/she would receive if qualified.

Signed _____ Date _____

Position in company _____

DECLARATION BY APPLICANT

I declare that the information given in this form is correct to the best of my knowledge and belief and that the requested evidence is enclosed. I understand I must advise the Council at once if any of the circumstances change.

Signed _____ Date _____

PLEASE NOTE: You do not have to complete this form unless you wish to claim a discount but if you provide false information you may be subject to a penalty of £70 and prosecution under The Fraud Act 2006.