

2 September 2016

WHITTLE OVERVIEW AND SCRUTINY COMMITTEE – 12 SEPTEMBER 2016

A meeting of the Whittle Overview and Scrutiny Committee will be held at 5.30pm on Monday 12 September 2016 in Committee Room 1, Town Hall, Rugby.

Councillor Howard Roberts
Chair of Whittle Overview and Scrutiny Committee

A G E N D A

PART 1 – PUBLIC BUSINESS

1. Minutes

To confirm the minutes of the meeting held on 13 June 2016.

2. Apologies

To receive apologies for absence from the meeting.

3. Declarations of Interest

To receive declarations of:

(a) non-pecuniary interests as defined by the Council's Code of Conduct for Councillors;

(b) pecuniary interests as defined by the Council's Code of Conduct for Councillors;

(c) notice under Section 106 Local Government Finance Act 1992 – non-payment of Community Charge or Council Tax.

Note: Members are reminded that they should declare the existence and nature of their non-pecuniary interests at the commencement of the meeting (or as soon as the interest becomes apparent). If that interest is a pecuniary interest, the Member must withdraw from the room unless one of the exceptions applies.

Membership of Warwickshire County Council or any Parish Council is classed as a non-pecuniary interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a declaration.

4. Mental Health Services for Young People.
5. Finance and Performance Monitoring 2016/17 Quarter 1.
6. Air Quality Monitoring and Management – Annual Update (report to follow).
7. Motion from Council – Green Plaque Scheme.
8. Committee Work Programme.

Any additional papers for this meeting can be accessed via the website.

Membership of the Committee:

Councillors H Roberts (Chair), Allen, Birkett, Brown, Douglas, Gillias, Keeling, Pacey-Day and Ms Watson-Merret

If you have any general queries with regard to this agenda please contact Linn Ashmore, Democratic Services Officer (01788 533522 or e-mail linn.ashmore@rugby.gov.uk). Any specific queries concerning reports should be directed to the listed contact officer.

If you wish to attend the meeting and have any special requirements for access please contact the Democratic Services Officer named above.

AGENDA MANAGEMENT SHEET

<i>Name of Meeting</i>	Whittle Overview and Scrutiny Committee
<i>Date of Meeting</i>	12 September 2016
<i>Report Title</i>	Review of Mental Health Services for Young People
<i>Ward Relevance</i>	All
<i>Contact Officer</i>	John Hier, Housing and Regeneration Manager (01788) 533620
<i>Summary</i>	The purpose of this item is to carry out a light-touch review of mental health services for young people noting the approach outlined in this report and via discussions with the health representatives invited to the meeting, with a view to identifying measures to make improvements to the access to quality mental health services for young people.
<i>Financial Implications</i>	There are no financial implications arising from this report.
<i>Risk Management Implications</i>	There are no risk management implications arising from this report.
<i>Environmental Implications</i>	There are no environmental implications arising from this report.
<i>Legal Implications</i>	There are no legal implications arising from this report.
<i>Equality and Diversity</i>	No new or existing policy or procedure has been recommended.

Report to the Whittle Overview and Scrutiny Committee

12 September 2016

Review of Mental Health Services

Summary

The purpose of this item is to carry out a light-touch review of mental health services for young people noting the approach outlined in this report and via discussions with the health representatives invited to the meeting, with a view to identifying measures to make improvements to the access to quality mental health services for young people.

1. BACKGROUND

Over the last 12-18 months the Housing Options Team at the council has seen a significant increase in approaches to the service from vulnerable applicants often with multiple needs, some at crisis point. There has been an increase in both single and young applicants over this period which is reflected in our placements in Bed and Breakfast (B&B) accommodation.

The number of homeless customers approaching the council has increased markedly, which is in keeping with the national picture. In quarter 1 of 2016-17 there was an increase of 16% in homeless applications when compared with the same quarter in 2015-16. The first 4 months of 2016-17 has seen 81 separate households placed into B & B. During the first 4-months of 2015-16 this figure was 49 placements.

From 1 September the council will be carrying out a 6-week assessment of the people that approach the Housing Options Team, which will help us to understanding what the issues are, why are more people with higher needs approaching the service and to understand if services in the Borough have changed and or ceased.

In conjunction with this Warwickshire County Council will be carrying out a piece of research to see if the changes to their Housing Related Support contracts have had an impact on vulnerable individuals being able to access services.

In recognition of the increase in approaches the council has introduced new services over the last 12-months. Working in partnership with a charity called Doorway and other local authority partners across Warwickshire the council has established a support scheme which received 2-years funding up to June 2017 to provide support for young people and adults with low mental health issues, who have traditionally not been eligible for statutory services.

The council has also established a new Private Sector Leasing Scheme to provide more housing options for those who approach the service, which will help to reduce the use of expensive and inappropriate B&B accommodation.

2. OBJECTIVES

To understand the needs of those accessing our services and how best they can be supported. This will involve working with statutory Mental Health Services, charitable and voluntary organisations to gain a better understanding of what services exist in Warwickshire and who is eligible.

Working in partnership to provide evidence of the positive impact of existing services such as the ASH Partnership and consider options for funding these going forward to prevent homelessness and individuals having to access costly acute mental health services.

3. PURPOSE OF THE MEETING

The committee is asked to consider what could realistically be achieved at borough level. The borough council is not a health authority and the review should focus on the local perspective. It is also important to recognise work already carried out by the county council.

In light of the evidence presented at the meeting, the committee is asked to approve the approach outlined in this report and make observations or recommendations that will add value, based on the discussion with health representatives attending the meeting.

A copy of the one-page strategy approved by the committee at its meeting on 13 June 2016 is attached at appendix 1.

Name of Meeting: Whittle Overview and Scrutiny Committee
Date of Meeting: 12 September 2016
Subject Matter: Review of Mental Health Services

LIST OF BACKGROUND PAPERS

There are no background papers.

LIGHT-TOUCH SCRUTINY REVIEW OF MENTAL HEALTH SERVICES FOR YOUNG PEOPLE

ONE-PAGE STRATEGY

What is the broad topic area?

Mental health services for young people resident in Rugby

What is the specific topic area?

The impact of recent changes in the delivery of mental health services for young Rugby residents with particular reference to:

- Single Point of Entry and the increasing number of referrals
- Redesign of CAMHS (Child and Adolescent Mental Health Services) – what form of collaboration with district and borough councils is taking place?
- Whether users feel they are getting what they need
- Are there any particular areas of unmet need in Rugby?

What is the ambition of the review?

To highlight any changes that could be made to improve access to mental health services.

How well does the service perform at the moment?

To be determined during the course of the review discussion.

Who shall we consult about the current service and about how we can improve it?

Patient Groups
Mind

What other help do we need?

Coventry and Warwickshire Partnership Trust, Coventry and Rugby CCG and Healthwatch Warwickshire to be invited to the meeting.

How long should it take?

One meeting

What will be the outcome?

A set of recommendations on measures to make improvement to the access to quality mental health service for young people.

AGENDA MANAGEMENT SHEET

<i>Name of Meeting</i>	Whittle Overview and Scrutiny Committee
<i>Date of Meeting</i>	12 September 2016
<i>Report Title</i>	Finance and Performance Monitoring 2016/17 Quarter 1
<i>Ward Relevance</i>	All
<i>Contact Officer</i>	Mannie Ketley, Head of Corporate Resources and Chief Financial Officer
<i>Summary</i>	This is the first of the quarterly finance and performance monitoring reports for 2016/17, which combines both finance (revenue and capital) and performance monitoring.
<i>Financial Implications</i>	As detailed within the report.
<i>Risk Management Implications</i>	There are no risk management implications arising from this report.
<i>Environmental Implications</i>	There are no environmental implications arising from this report.
<i>Legal Implications</i>	There are no legal implications arising from this report.
<i>Equality and Diversity</i>	No new or existing policy or procedure has been recommended.

Public Report to Whittle Overview and Scrutiny Committee

12 September 2016

Finance and Performance Monitoring 2016/17 Quarter 1

Summary

This is the first of the quarterly finance and performance monitoring reports for 2016/17, which combines both finance (revenue and capital) and performance monitoring.

1. INTRODUCTION

The Brooke and Whittle Overview and Scrutiny Committees alternately consider quarterly finance and performance reports that are submitted to Cabinet.

Cabinet considered a report concerning the Council's financial and performance position as at the first quarter of 2016/17 at its meeting on 5th September 2016. Copies of the report were circulated to all Members as part of the Cabinet agenda and they are requested to bring this to the meeting.

The Head of Corporate Resources will give an introduction at the meeting, concentrating on the financial indicators that have been consistently red and providing additional detail where requested.

2. CHANGES IN REPORTING TO OVERVIEW AND SCRUTINY COMMITTEES

Following the retirement of the Scrutiny Officer on 24th July 2016 and the subsequent disestablishment of their post, a number of changes to officer roles in relation to scrutiny are being implemented. Essentially it means that much of the work of supporting overview and scrutiny activity will be carried out by the relevant service officers without a scrutiny officer acting as an intermediary or facilitator.

In the case of Finance and Performance reporting, the Head of Corporate Resources will report direct to OSCs. Members will be asked to use the Cabinet Finance and Performance reports rather than being provided with the exception reports that the Scrutiny Officer had previously produced by selective extraction of data from the Cabinet reports and the RPMS (Rugby Performance Management System).

For 2016/17 the quarterly monitoring Cabinet reports have been restructured and slimmed down from previous year's reports, with removal of the detailed Portfolio analysis that was previously presented as appendices to the report. However, all service variances in excess of £10,000 have been presented in the report and therefore this change has

removed some of the information that was previously duplicated. This change will enhance the accessibility of the key information for the committee to scrutinise.

3. FINANCIAL MONITORING

Throughout the Cabinet report from a financial perspective adverse variances to budget, expenditure overspends and income shortfalls, are shown as positive values. Favourable variances, such as expenditure underspends and additional income, are shown as negative values.

Narratives on the variances to budget are provided within the Cabinet report, but the key points for the committee to consider are:

- The report recommends a number of adjustments to budgets, primarily supplementary budget requests that are wholly or largely funded from external contributions.
- Overall, General Fund revenue is currently anticipated to have a favourable variance of around **£133,000** at year-end and General Fund balances are anticipated to be just above **£1.8m**.
- In addition, corporate savings of **£72,000** have been identified to date, putting us in a strong position meet our annual target of £200,000.
- The Housing Revenue Account is currently forecast to have a favourable variance of about **£260,000** at year-end, with balances around **£1.4 million**.
- General Fund capital is expected to have an adverse variance of approximately **£90,000** at year-end, but this largely relates to additional spending on two schemes that will be funded from external contributions.
- HRA capital is forecast have a favourable variance of **£48,000**, as a result of the current uptake of disabled adaptations.

4. PERFORMANCE MONITORING

In an effort to make performance data easier to digest the performance indicators have been grouped into Data Sets and presented in Appendix 4 to the Cabinet report. This brings focus and clarity to the performance indicators and where they sit within the organisation. Whilst the Data Sets are not split into portfolio segments, the portfolio is identified at the end column.

There is currently work underway with all services to review the performance management information that is currently produced in order to identify the optimal information that is of value to all stakeholders. It is intended that the initial findings of this work will be presented to Councillors for feedback and eventually it will replace all or some of the information that is currently presented in this report. Any feedback prior to this can be provided to the Head of Corporate Resources or the Corporate Assurance and Improvement Manager (Chris Green).

Quarter 1 Summary:

- On the whole the Council is performing well over the range of data that is currently reported.
- Those performance indicators showing a negative trend have commentary within Appendix 4 to the Cabinet report from the relevant officers.
- To further interrogate the data please login to the Rugby Performance Management System (RPMS).

Given the changes to scrutiny arrangements, it will become even more important for members to use RPMS to delve deeper into the information, for example to identify trends, make comparisons between time periods and to understand the stories behind the data.

Members are reminded that Christopher Trezise, Corporate Performance Management Officer in the Change Management Team, will be pleased to provide members with one-to-one tuition on the RPMS. Please contact him [by email](#) or on 01788 533516. The Change Management Team is now in Corporate Resources, where it will continue to offer the same support to members and officers that it always has done.

Name of Meeting: Whittle Overview and Scrutiny Committee

Date of Meeting: 12 September 2016

Subject Matter: Finance and Performance Monitoring 2016/17 Quarter 1

LIST OF BACKGROUND PAPERS

Document No.	Date	Description of Document	Officer's Reference	File Reference

AGENDA MANAGEMENT SHEET

<i>Name of Meeting</i>	Whittle Overview and Scrutiny Committee
<i>Date of Meeting</i>	12 September 2016
<i>Report Title</i>	Motion from Council – Green Plaque Scheme
<i>Ward Relevance</i>	All Wards
<i>Contact Officer</i>	Rob Back
<i>Summary</i>	<p>On 19 July 2016, Council referred a motion to a scrutiny committee in accordance with Council Standing Order 11.</p> <p>The Committee is asked to consider the matter and report to Cabinet, or appoint a task group to consider the matter in further detail.</p>
<i>Financial Implications</i>	There are no immediate financial implications for Rugby Borough Council.
<i>Equality and Diversity Implications</i>	No new or existing policy or procedure has been recommended.
<i>Risk Management Implications</i>	There are no risk management implications arising from this report.
<i>Environmental Implications</i>	There are no immediate environmental implications arising from this report.
<i>Legal Implications</i>	There are no legal implications arising from this report.

Public Report to the Whittle Overview and Scrutiny Committee

12 September 2016

Motion from Council – Green Plaque Scheme

Summary

On 19 July 2016, Council referred a motion to a scrutiny committee in accordance with Council Standing Order 11.

The Committee is asked to consider the matter and report to Cabinet, or appoint a task group to consider the matter in further detail.

1. MOTION FROM COUNCIL

On 19 July 2016, Council considered a motion submitted on notice by Cllr Sandison and seconded by Cllr Mrs Nash as set out below.

“This Council welcomes and celebrates the rich and diverse heritage and culture offered by Rugby Town Centre which currently attracts some 80,000 visitors to the borough each year. Furthermore this Council wants to see that heritage enhanced by the provision of a green plaque scheme together with improved interpretation boards at sites of interest. These measures will enable visitors to more fully enjoy the Rugby experience. The footfall through the town centre will increase and aid our local economy.”

In accordance with Council Standing Order 11, the motion stood referred to a scrutiny committee.

The Committee is now asked to decide how to deal with this motion.

2. MOTION ON NOTICE PROCEDURE

The Constitution requires the scrutiny committee to decide whether to consider the motion itself or refer it for consideration by a task group. Any task group so appointed will report back to the relevant scrutiny committee. Once the scrutiny committee has considered the motion, or received a report back from a task group, it will report to the next available meeting of Cabinet.

Consideration of a motion might take the form of simply dealing with the motion without further scrutiny and reporting to Cabinet accordingly. If, however, the committee were to decide to consider the motion itself in more detail, any scrutiny would need to be supported by evidence that might not yet have been assembled.

3. SUMMARY BACKGROUND

Across the UK, blue plaques mark places that have historical importance or were relevant to the lives of famous people. In London this is managed and created by Heritage England. Outside London some local councils, civic societies and other organisations run similar plaque schemes

Blue plaques are permanent signs installed in public places, marking locations that have historical importance, are linked to an event or were relevant to the lives of famous people. In 2004, Rugby Borough Council, in association with the Rugby Historical Society, the Civic Society, Rugby Tourism and the Rugby Town Centre Company (now Rugby First), worked together to research and produce a comprehensive trail of blue plaques, marking out famous buildings, people and events significant to Rugby.

Initially 20 new plaques were erected, and a further 12 existing ones were later included in the scheme. The Blue Plaque trail leaflet guides visitors around Rugby to discover the plaques and explains more in detail the history behind each of them. It is available from Rugby Visitor Centre. Commemorative plaques, not included in the brochure, are also located in Bilton, Old Brownsover and Dunchurch.

It is not clear from the Motion to Council exactly what a Green Plaque scheme is or how it differs from the existing Blue Plaque scheme. Initial research has found a similar approach in a small number of other areas where the Blue Plaques signify national historical importance and Green Plaques signify local historical importance.

4. OFFICER COMMENTS

There are many reasons why the Council would wish to support and promote local heritage, particularly within the Town Centre. There are also multiple existing work streams that officers are progressing that relate to these objectives. These include but are not limited to:

- Town Centre Vision and Action Plan
- Town Centre Branding and Marketing
- Hall of Fame Implementation
- Review of Signage and Wayfinding

It is considered that any proposal for a new plaque scheme should be assessed in the context of each of the above work streams to ensure a coordinated approach to promotion of the town centre and local heritage. The motion also refers to interpretation boards, some of which already exist and are being reviewed within some of the above areas of work.

On this basis it is proposed that it would be appropriate to create a task group to consider the above as a whole or refer the matter to Planning Services Working Party who have previously considered Town Centre work streams. In either case it will be necessary to ensure a comprehensive view and prevent potential duplication.

Name of Meeting: Whittle Overview and Scrutiny Committee

Date of Meeting: 12 September 2016

Subject Matter: Motion from Council

LIST OF BACKGROUND PAPERS

There are no background papers for this item.

AGENDA MANAGEMENT SHEET

<i>Name of Meeting</i>	Whittle Overview and Scrutiny Committee
<i>Date of Meeting</i>	12 September 2016
<i>Report Title</i>	Committee Work Programme
<i>Ward Relevance</i>	None
<i>Contact Officer</i>	Linn Ashmore, Democratic Services Officer, Tel: 01788 533522
<i>Summary</i>	This report updates the committee on items for future meetings. The content of each committee's work programme is agreed jointly by the Chairs and Vice Chairs, but committee members are invited to suggest items for inclusion.
<i>Financial Implications</i>	There is a budget of £500 available in 2016/17 to spend on the delivery of the overview and scrutiny work programme.
<i>Risk Management Implications</i>	There are no risk management implications arising from this report.
<i>Environmental Implications</i>	There are no environmental implications arising from this report.
<i>Legal Implications</i>	There are no legal implications arising from this report.
<i>Equality and Diversity</i>	No new or existing policy or procedure has been recommended.

Public Report to Whittle Overview and Scrutiny Committee

12 September 2016

Committee Work Programme

Summary

This report updates the committee on items for future meetings. The content of each committee's work programme is agreed jointly by the Chairs and Vice Chairs, but committee members are invited to suggest items for inclusion.

1. COMMITTEE WORK PROGRAMME

The Chairs and Vice-Chairs have so far allocated work to future meetings of the committee as shown in the table below.

The next Chairs and Vice-Chairs work programme planning meeting is scheduled for 16 November.

1.1 Next meeting of the committee – 7 November

Topic	Description
Civil Parking Enforcement Review	It has not been possible to arrange a special meeting due to officers from Warwickshire County Council (WCC) being unable to facilitate attendance at, or produce reports for, another authority. Officers are liaising with WCC to collate the necessary data and information to support the review.
Dog Control Orders and Public Spaces Protection Orders	Review report (if review completed)
BID review follow-up	Six month review
Town Centre Strategy	Review plans for the next 6 months
Promoting Independent Living	Review of progress of recommendations and action plan in accordance with Cabinet decision of 8 February 2016, as amended 2 April

1.2 Special Joint Meeting of Brooke and Whittle Overview and Scrutiny – 17 October

Topic	Description
Meeting with Portfolio Holders	Question and answer style discussion of performance with the Communities and Homes Portfolio Holder, Growth and Investment Portfolio Holder, Environment and Public Realm Portfolio Holder and the Corporate Resources Portfolio Holder

The Chairs and Vice-Chairs have introduced a new approach to considering performance. Instead of inviting the portfolio holders in rotation at alternative committee meetings a joint meeting has been arranged with all four portfolio holders present.

Members will need to submit questions by 30 September 2016 to democraticservices@rugby.gov.uk.

A further joint meeting will be scheduled with the Leader and Executive Director in January 2017 on a date to be agreed.

Name of Meeting: Whittle Overview and Scrutiny Committee

Date of Meeting: 12 September 2016

Subject Matter: Committee Work Programme

LIST OF BACKGROUND PAPERS

There are no background papers relating to this item.