

# MINUTES OF CLIMATE EMERGENCY WORKING GROUP

7 NOVEMBER 2019

## PRESENT:

**Members of the Working Group:** Councillors Roberts (Chair), Mrs Brown, McQueen and Picker

**Officers:** Mannie Ketley (Head of Corporate Resources and Chief Financial Officer), Dan Green (Head of Environment and Growth) and Veronika Beckova (Democratic Services Officer)

## 1. APPOINTMENT OF CHAIR

**RESOLVED THAT** – Councillor Roberts be appointed Chair of the Working Group for the 2019/20 municipal year.

## 2. APOLOGIES

Apologies for absence from the meeting were received from Councillors Brader, Mrs Crane and Roodhouse.

## 3. DRAFT TERMS OF REFERENCE

The Working Group considered the draft Terms of Reference presented by the Head of Environment and Public Realm.

It was agreed that the main purpose of the Working Group was to support Rugby Borough Council (RBC) in advising on the implementation of, and progress towards, the commitments made when declaring a Climate Emergency.

The draft Terms of Reference were agreed in principle by the Working Group.

## 4. RBC CARBON MANAGEMENT PLAN

The Working Group received a verbal presentation from the Head of Corporate Resources and Chief Financial Officer providing background information on the council's Carbon Management Plan.

A summary of key points raised by the Head of Corporate Resources and Chief Financial Officer would be circulated to members of the Working Group via email.

## 5. SCOPE OF WORK

The Working Group considered the draft scope of work presented by the Head of Environment and Public Realm.

## **6. INITIAL APPROACH**

During the discussion under Agenda Item 5 – Scope of Work – the Working Group agreed to focus on Scope 1 – All Direct Emissions and Scope 2 – Indirect Emissions and work towards Scope 3 – All Other Indirect Emissions.

Officers were tasked with drawing up specifications for scopes 1 and 2; considering the approach for Scope 3 as a parallel piece of work; and providing feedback from the initial county meeting of Chairs and Lead Officers – briefing papers to be presented at the next meeting of the Working Party.

Due to limited staff resources, members of the Working Group were encouraged to:

- undertake direct research into climate emergency;
- engage with other local authorities, the LGA, partners and individuals to learn what potential “quick wins” the council may be able to achieve; and
- share their thoughts and findings with officers and other members of the Working Group.

The Working Group agreed the Ambitions and Actions presented in the report subject to the inclusion of:

- an additional workstream covering commercial opportunities and recognition of green industries; and
- “preparation for adverse weather” under the Community Leadership workstream.

To ensure that the points raised at the meeting were noted correctly, a revised list of workstreams and related actions will be circulated electronically by the Head of Environment and Public Realm for members’ comments.

## **7. FUTURE MEETING ARRANGEMENTS**

It was agreed that the next meeting of the Working Group will be arranged by email.

**CHAIR**