



THE RUGBY BOROUGH COUNCIL

You are hereby summoned to attend an ORDINARY MEETING of the Rugby Borough Council, which will be held at the TOWN HALL, RUGBY, on Thursday 14 November 2019 at 7pm.

A G E N D A

PART 1 – PUBLIC BUSINESS

1. Apologies for absence.
2. To approve the minutes of the meeting of Council held on 26 September 2019.
3. Declaration of Interests.

To receive declarations of -

(a) non-pecuniary interests as defined by the Council's Code of Conduct for Councillors;

(b) pecuniary interests as defined by the Council's Code of Conduct for Councillors; and

(c) notice under Section 106 Local Government Finance Act 1992 – non-payment of Community Charge or Council Tax.
4. To receive the Mayor's Announcements.
5. Questions pursuant to Standing Order 10.

6. To receive the reports of Cabinet and Committees which have met since the last meeting of the Council and to pass such resolutions and to make such orders thereon as may be necessary:

(a) Cabinet – 7 October 2019

(1) Amendment to Civil Penalties Policy for Private Sector Housing – Environment and Public Realm Portfolio Holder.

(b) Cabinet – 4 November 2019

(1) Bell House – Supplementary Report – Corporate Resources Portfolio Holder.

(2) Finance and Performance Monitoring 2019/20 – Quarter 2 – Corporate Resources Portfolio Holder.

(3) Housing Acquisitions Fund: PWLB rate rise impact on rent policy and progress update – Corporate Resources Portfolio Holder.

(4) Voluntary and Community Sector Contracts and Service Level Agreements – Communities and Homes Portfolio Holder.

(5) Protection of Shakespeare Gardens with Fields in Trust – Environment and Public Realm Portfolio Holder.

(6) Review Report: Public Space Protection Orders – Environment and Public Realm Portfolio Holder.

7. To receive and consider the Reports of Officers.

(a) Planning Committee – Change of Membership for 2019/20 – report of the Executive Director.

8. Notices of Motion pursuant to Standing Order 11.

To consider the following Motions of which notice has been duly given under Standing Order 11.

“(a) Rugby is the fastest growing town in the West Midlands and instead of seeing NHS services increase proportionally Rugby residents have experienced a year on year decline in the provision of local NHS services at St Cross Hospital.

St Cross now only provides the most basic of emergency services, so patients with anything more serious than cuts and bruises will need to go to UHCW. Heart attacks, strokes, major trauma and the like all need a blue light ambulance service. Yet Rugby no longer has a local ambulance hub. We call on this Council to make formal representation to the Clinical Commissioning Group and demand that an ambulance hub is reinstated in Rugby and fully resourced to meet the growing demands in Rugby.”

Proposer: Councillor Mrs Brown

Secunder: Councillor Mrs O'Rourke

“(b) Community Trigger is the name generally applied to the Response to Complaints section of the Anti-Social Behaviour 2014 Act and enables victims to require agencies to carry out a review of their response to the anti-social behaviour they reported where they feel they did not get a satisfactory response.

This Council reconfirms that we will actively raise public awareness of Community Triggers tackling ASB by positioning information about them more prominently on our website and regularly promoting them through our social media along with producing information for Councillors in a downloadable format. We will increase our work with partners to facilitate the use of Community Triggers.”

Proposer: Councillor J Roodhouse

9. Correspondence.

10. Common Seal

To order the affixing of the Common Seal to the various orders, deeds and documents to be made or entered into for carrying into effect the several decisions, matters and things approved by the Council and more particularly set out in the Committees’ Reports adopted at this meeting.

11. Motion to Exclude the Public under Section 100(A)(4) of the Local Government Act 1972.

To consider the following resolution:

“under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of information defined in paragraph 1 of Schedule 12A of the Act.”

PART 2 – EXEMPT INFORMATION

1. To receive the private reports of Cabinet and Committees which have met since the last meeting of the Council and to pass such resolutions and to make such orders thereon as may be necessary:

(a) Cabinet – 4 November 2019

(1) Nomination for Civic Honour – Report of the Civic Honours Working Party – Corporate Resources Portfolio Holder.

2. To receive and consider the Reports of Officers.

(a) Dispensation for non-attendance at meetings of the Council – report of the Executive Director.

DATED THIS 6th day of November 2019.

A handwritten signature in black ink, appearing to read 'Adam Nelson'.

Executive Director

To: The Mayor and Members of Rugby Borough Council

QUESTIONS AT COUNCIL

A Councillor may ask a Question at the meeting by giving notice in writing of the Question to the Executive Director no later than midday on Friday 8 November 2019. The rules relating to Questions are set out in Standing Order 10 of Part 3a of the Constitution.

REPORT OF CABINET

7 October 2019

PRESENT:

Councillors Lowe (Chairman), Mrs Crane, Poole, Roberts, Ms Robbins and Mrs Simpson-Vince.

Councillors Miss Lawrence, Picker, Mrs O'Rourke and Roodhouse were also in attendance.

Note: An electronic version of the Cabinet report referred to below can be found [here](#).

1. AMENDMENT TO CIVIL PENALTIES POLICY FOR PRIVATE SECTOR HOUSING

Cabinet considered a report concerning proposed amendments to the Council's Civil Penalties Policy for private sector housing. The report was circulated as part of the Cabinet agenda and all Members are requested to bring their copies to the meeting.

Recommendation of Cabinet

Cabinet decided to recommend to Council that the updated Private Sector Housing Civic Penalties Policy (as set out at Appendix 1 to the Cabinet report of 7 October 2019) be approved.

Recommended that – the recommendation of Cabinet be approved.

**COUNCILLOR S LOWE
CHAIRMAN**

REPORT OF CABINET

4 November 2019

PRESENT:

Councillors Poole (Vice-Chairman in the Chair), Mrs Crane, Roberts, Ms Robbins and Mrs Simpson-Vince.

Councillors Mrs Brown, Leigh Hunt, Mrs O'Rourke, Roodhouse and Sandison were also in attendance.

Note: An electronic version of the Cabinet reports referred to below can be found [here](#).

1. BELL HOUSE – SUPPLEMENTARY REPORT

Cabinet considered a report concerning a proposed increase to the budget allocation for the redevelopment of Bell House. The report was circulated as part of the Cabinet agenda and all Members are requested to bring their copies to the meeting.

Recommendation of Cabinet

Cabinet decided to recommend to Council that -

(1) the existing budget allocation be increased to reflect the current construction costs (Option 2);

(2) the existing HRA capital budget for the redevelopment of Bell House be increased from £1,377,290 to £2,013,850, to be met from HRA capital resources and a Homes England grant (or Right to Buy receipts); and

(3) delegated authority be given to the Executive Director to agree Homes England grant terms (the grant will reduce capital outlay).

Recommended that – the recommendation of Cabinet be approved.

2. FINANCE AND PERFORMANCE MONITORING 2019/20 – QUARTER 2

Cabinet considered a report concerning the latest position with regard to the Council's finance and performance for 2019/20. The report was circulated as part of the Cabinet agenda and all Members are requested to bring their copies to the meeting.

Recommendation of Cabinet

Cabinet decided to recommend to Council that -

- (1) a supplementary General Fund revenue budget of £0.105m be approved for 2019/20 for Refuse to be funded from General Fund balances;
- (2) a supplementary General Fund revenue budget of £0.165m be approved for 2019/20 for the One Public Estate project to be met from government grant;
- (3) a supplementary General Fund capital budget of £0.066m be approved for 2019/20 for Crematorium memorialisation works to be met from contributions from Daventry District Council (£0.040m) and borrowing (£0.026m);
- (4) a supplementary General Fund capital budget of £0.038m be approved for 2019/20 for ICT Disaster Recovery software/infrastructure to be met from borrowing;
- (5) a General Fund capital budget virement of £0.129m be approved for 2019/20 from Hollowell Way Play Area to Whitehall Recreation Ground Bandstand and a supplementary General Fund capital budget of £0.129m be approved for 2019/20 for Hollowell Way Play Area to be met from S106 contributions;
- (6) a HRA virement of £0.062m for 2019/20 be approved transferring additional contract income budget to salaries for the provision of a temporary inspector and administration cover for a 12-month period;
- (7) a General Fund virement of £0.052m for 2019/20 be approved transferring savings from the Net Cost of Borrowing budget to the Corporate Savings Target;
- (8) Capital budget carry forwards from 2019/20 to 2020/21 totalling £6.103m (General Fund £4.228m, Housing Revenue Account £1.875m) be approved as detailed in the report; and
- (9) performance data included in Section 7 and Appendix 3 be considered and noted.

3. HOUSING ACQUISITIONS FUND: PWLB RATE RISE ON RENT POLICY AND PROGRESS UPDATE

Cabinet considered a report concerning progress on the Council's Housing Acquisition Fund, future targets, risks associated with the change to Public Works Loan Board (PWLB) borrowing arrangements and the proposed rent setting criteria.

The report was circulated as part of the Cabinet agenda and all Members are requested to bring their copies to the meeting.

Recommendation of Cabinet

Cabinet decided to recommend to Council that rent setting criteria for acquisitions and new build homes financed under the Fund be adopted as set out in this report.

Recommended that – the recommendation of Cabinet be approved.

4. VOLUNTARY AND COMMUNITY SECTOR CONTRACTS AND SERVICE LEVEL AGREEMENTS

Cabinet considered a report concerning proposals for the funding of the voluntary and community sector for 2020-22.

The report was circulated as part of the Cabinet agenda and all Members are requested to bring their copies to the meeting.

Recommendation of Cabinet

Cabinet decided to recommend to Council that –

- (1) the Community Associations listed in table 1, along with the Foodbank, continue to be funded at 2019/20 levels for the years 2020-22, subject to budget setting;
- (2) the SLAs with the community associations, for 2020-22, be refocused to support activities as outlined in 3.0;
- (3) an additional Service Level Agreement be agreed with the Long Lawford Community Association for £7,500 per annum be agreed for the period 2020-22, utilising funding from the Council's allocation due from the proceeds of the Rugby Lotto; and
- (4) two new contracts be tendered for the provision of 1) Advice Services and 2) Community Infrastructure support. The new contracts will run from April 2020 and run for two years, with the option to extend for a further year.

Recommended that – the recommendation of Cabinet be approved.

5. PROTECTION OF SHAKESPEARE GARDENS WITH FIELDS IN TRUST

Cabinet considered a report concerning the proposed designation of Shakespeare Gardens as a Fields in Trust protected green space.

The report was circulated as part of the Cabinet agenda and all Members are requested to bring their copies to the meeting.

Recommendation of Cabinet

Cabinet decided to recommend to Council that the Council applies to designate Shakespeare Gardens as a Fields in Trust protected green space.

Recommended that – the recommendation of Cabinet be approved.

6. REVIEW REPORT: PUBLIC SPACE PROTECTION ORDERS

Cabinet considered a report concerning the outcome of consultation on Public Space Protection Orders (PSPOs) following a review by the Whittle Overview and Scrutiny Committee.

The report was circulated as part of the Cabinet agenda and all Members are requested to bring their copies to the meeting.

Recommendation of Cabinet

Cabinet decided to recommend to Council that –

- (1) based on the evidence following consultation, the proposed PSPO to restrict cycling in the town centre is not progressed;
- (2) based on the evidence following consultation, the existing PSPO for Dog Control is not revised; and
- (3) Environment and Growth Overview and Scrutiny Committee be asked to produce a draft policy and guidance document relating to the gating of alleyways and report back to Cabinet.

Recommended that – the recommendation of Cabinet be approved.

**COUNCILLOR S LOWE
CHAIRMAN**

Council – 14 November 2019

Planning Committee – Change of Membership for 2019/20

Report of the Executive Director

1.1 Introduction

In accordance with the Council's Constitution, appointments to serve on scrutiny and regulatory committees must be approved by Full Council.

1.2 Membership of Planning Committee

The Leader of the Labour Group has informed officers that Councillor Ellis is no longer able to sit as a member of Planning Committee due to a change in his personal circumstances. It is proposed that Councillor Ellis be replaced by Councillor Srivastava on Planning Committee for the remainder of the 2019/20 municipal year.

1.3 Recommendation

Councillor Srivastava be appointed to the Planning Committee for the remainder of the 2019/20 municipal year, to replace Councillor Ellis.