



2 December 2019

ENVIRONMENT AND GROWTH OVERVIEW AND SCRUTINY COMMITTEE – 9 DECEMBER 2019

A meeting of the Environment and Growth Overview and Scrutiny Committee will be held at 6pm on Monday 9 December 2019 in Committee Room 1, Town Hall, Rugby.

Councillor Neil Sandison
Chair of Environment and Growth Overview and Scrutiny Committee

A G E N D A

PART 1 – PUBLIC BUSINESS

1. Minutes

To confirm the minutes of the meeting held on 3 October 2019.

2. Apologies

To receive apologies for absence from the meeting.

3. Declarations of Interest

To receive declarations of:

(a) non-pecuniary interests as defined by the Council's Code of Conduct for Councillors;

(b) pecuniary interests as defined by the Council's Code of Conduct for Councillors;

(c) notice under Section 106 Local Government Finance Act 1992 – non-payment of Community Charge or Council Tax.

Note: Members are reminded that they should declare the existence and nature of their non-pecuniary interests at the commencement of the meeting (or as soon as the interest becomes apparent). If that interest is a pecuniary interest, the Member must withdraw from the room unless one of the exceptions applies.

Membership of Warwickshire County Council or any Parish Council is classed as a non-pecuniary interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a declaration.

4. Review of Public Spaces Protection Orders and a policy relating to Gating Orders.
5. Overview and Scrutiny Work Programme 2019/20.

Any additional papers for this meeting can be accessed via the website.

Membership of the Committee:

Councillors Sandison (Chair), Bearne, Brader, Mrs Bragg, Ellis, Gillias, Mrs New, Picker and Mrs Roberts

If you have any general queries with regard to this agenda please contact Linn Ashmore, Democratic Services Officer (01788 533522 or e-mail linn.ashmore@rugby.gov.uk). Any specific queries concerning reports should be directed to the listed contact officer.

If you wish to attend the meeting and have any special requirements for access please contact the Democratic Services Officer named above.

AGENDA MANAGEMENT SHEET

Report Title:	Review of Public Spaces Protection Orders and a policy relating to Gating Orders
Name of Committee:	Environment and Growth Scrutiny Committee
Date of Meeting:	9 December 2019
Contact Officer:	David Burrows, Regulatory Services Manager Tel 01788 533806
Summary:	Cabinet have asked Committee to consider the issue of public space protection orders (PSPOs) to manage highways (alleyways) associated with anti-social behaviour. Committee are asked to consider the draft policy, draft decision matrix and determine the relevant parties to consult before sending a report to Cabinet.
Financial Implications:	There are no financial implications arising from this report. However, the Committee are asked to consider funding of gates.
Risk Management Implications:	There are no risk management implications arising from this report.
Environmental Implications:	There are no environmental implications arising from this report.
Legal Implications:	There are no legal implications arising from this report. However, the final report to Cabinet will consider a number of legal issues in the proposed policy.
Equality and Diversity:	No new or existing policy or procedure has been recommended. The draft policy does recommend consideration of disability issues when determining if it is appropriate to gate a highway.

Environment and Growth Scrutiny Committee

9 December 2019

Review of Public Spaces Protection Orders and a policy relating to Gating Orders

Public Report of the Head of Environment and Public Realm

Summary

Cabinet have asked Committee to consider the issue of public space protection orders (PSPOs) to manage highways (alleyways) associated with anti-social behaviour. Committee are asked to consider the draft policy, draft decision matrix and determine the relevant parties to consult before sending a report to Cabinet.

1. BACKGROUND

Gating Orders restrict public access to help deal with crime and/or anti-social behaviour. The council had powers under the Highways Act 1980 to make a Gating Order to restrict the use by the public of a 'relevant highway' and authorise the placing of gates. The council had to be satisfied that the 'relevant highway' contributes to high levels of crime and anti-social behaviour, as prescribed under section 129A of the Highways Act 1980 and The Highway Act 1980 (Gating Order)(England) Regulations 2006.

On 20 October 2014, section 129A of the Highways Act 1980 and The Highway Act 1980 (Gating Order)(England) Regulations 2006 were repealed by the Anti-social Behaviour, Crime and Policing Act 2014 and Gating Orders were replaced with Public Spaces Protection Orders.

The topic of Public Spaces Protection Orders and a policy relating to the closing of alleyways and Gating Orders was agreed by the Committee for inclusion in the work programme and at their meeting on 4rd October 2019 resolved that (Minute 14):

- (1) the one-page strategy be approved, subject to the addition of local schools as a consultee; and*
- (2) the review be carried out by a task group and a call for volunteers be issued.*

Cabinet considered PSPOs for gating at their meeting on 4th November 2019. It was resolved that (Minute 53(3)):

‘Environment and Growth Overview and Scrutiny Committee be asked to produce a draft policy and guidance document relating to the gating of alleyways and report back to Cabinet.’

There are no current local guidelines, and this is an opportunity to consider putting controls in place.

The review will also consider a range of evidence relating to:

- The level of anti-social behaviour
- The need to access
- Views of residents and other statutory organisations e.g. highway authority, fire service and police
- Who would be responsible for funding?
- How long gates should be in place?
- Who would be responsible for maintenance?
- Access and key holder arrangements.

To assist the Committee, officers have prepared a draft policy and procedure (Appendix 1) and a decision matrix (Appendix 2).

Officers have looked at other authorities and local authorities are under no obligation to fund the gates, the maintenance or their removal. The draft policy, therefore, includes funding by the owners of the alleyways causing issues. However, it is suggested that Committee consider the funding of these by the Council.

The Local Government Association issued guidance for councils setting out the issues to consider when contemplating the introduction of PSPOs and some practical guidelines. The guidance states that a victim-led approach is required. This can be found via the following link [LGA Guidance for councils](#).

2. ONE-PAGE STRATEGY

The attached one-page strategy for the review has been prepared using the pattern that is customary for scoping task group reviews. The principles are the same: maintaining a sharp focus on the areas where improvements can be made on the basis of relevant evidence. The Committee considered the draft at its meeting on 3rd October 2019 and was approved subject to the inclusion of local schools as a consultee. This has been added to the approved strategy (see Appendix 3)

3. NEXT STEPS

The task group is asked to:

- Consider the draft policy, procedure (Appendix 1) and decision matrix (Appendix 2)
- Consider in detail who should fund the purchase, installation, maintenance and removal of any gates

- Confirm the parties that will be invited to give evidence, and how e.g. which will be invited to attend a sub-group and which will be asked to provide written views
- Agree the draft report of the task group for consideration by the Committee.

The committee is asked to:

- Consider the report of the task group
- Agree the report to be sent to Cabinet including any policies and procedures determined by the task group and Committee.

Name of Meeting: Environment and Growth Scrutiny Committee

Date of Meeting: 9 December 2019

Subject Matter: Review of Public Spaces Protection Orders and a policy relating to Gating Orders

Originating Department: Environment and Public Realm

DO ANY BACKGROUND PAPERS APPLY **YES** **NO**

LIST OF BACKGROUND PAPERS

Doc No	Title of Document and Hyperlink
1	Police College review of alley gates https://whatworks.college.police.uk/toolkit/Pages/Intervention.aspx?InterventionID=37

PSPO Gating Orders for Rugby Borough Council

A Policy for Rugby Borough Council

Created 20/10/2019

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1. Introduction

Public Spaces Protection Orders (PSPOs)

Changes in the way that police, councils and other agencies deal with Anti-Social behaviour came into force on Monday 20 October 2014. The changes, under the Anti-Social Behaviour Crime and Policing Act 2014, streamline the powers available to public bodies to deal with anti-social behaviour.

The definition of anti-social behaviour (ASB) according to the Crime and Disorder Act 1998 and section 129G of the Highways Act 1980 is:

“Behaviour by a person which causes or is likely to cause harassment, alarm or distress to one or more other persons not of the same household as themselves”

Public Spaces Protection Orders replace Designated Public Place Orders, Gating Orders and Dog Control Orders.

PSPOs specify an area where activities are taking place that are or may be likely to be detrimental to the local community's quality of life. PSPOs impose conditions or restrictions on people using that area such as alcohol bans or putting up gates.

Rugby Borough Council can make a PSPO Order where possible, if it believes the activities are detrimental to the local community's life and that the negative impact is such as to make the restrictions reasonable.

Breach of a PSPO may be a criminal offence punishable by a fixed penalty notice or prosecution.

The maximum duration of a PSPO is three years but they can last for shorter periods of time where appropriate. At any point before expiry, the Council can extend a PSPO by up to three years if they consider that it is necessary to prevent the original behaviour from occurring or recurring

Please note – throughout this document where it refers to “gates” it means a PSPO gating order which allows restriction using a gate or any other suitable barrier

2. Conditions for PSPO Gating order

- Premises adjoining or adjacent to the highway are effected by crime or Anti-social behaviour.
- The Existence of the highway is facilitating the persistent commission of criminal or anti-social behaviour.
- It is, in all the circumstances, expedient to make the PSPO order for the purpose of reducing crime or anti-social behaviour.
- A PSPO gating order should not be made in cases where a barrier would prevent any resident or business (during normal working hours) from accessing their main entrance.
- Rugby Borough Council (RBC) as the authority who would implement any PSPO gating order, must be satisfied that a gating order would be effective in reducing crime or anti-social behaviour.
- RBC must consider the effects of a PSPO order on adjacent occupiers and the local community and in appropriate circumstances identify a reasonable convenient alternative route. This should be a viable option for all users, including those with reduced mobility.
- RBC must be satisfied that the problems in an area are persistent and causing harassment, alarm or distress to the community. An assessment of the evidence shall be conducted in respect of this, before any decision on the making of a PSPO gating order is taken. In assessing the level of persistent anti-social behaviour or crime RBC will examine evidence gathered from the police and any other available sources of incidents.
- For guidance only, when considering PSPO gating order the volume of incidents would be measured over a 6 month period. Consideration would need to be given to the volume and the severity of the incidents and the impact on the community.

3 The Rugby Borough Council Approach

- RBC will, when determining an application for a PSPO gating order, have due regard to its public sector equality duty and consider the aims of the Equalities Act 2010 as part of the decision making process, partially the potential effects of the application on different people.
- The final decision to temporary close any public highway by means of PSPO would not be the decision of any RBC employee. RBC have a responsibility to manage any problem areas in respect to anti-social behaviour and would be responsible for providing a report for Cabinet to consider. This decision would also need to be considered by RBC Development Control Team.
- RBC Believes that restricting access to a problem area by means of PSPO, could be a helpful tool in reducing crime and anti-social behaviour, we will use the PSPO powers with sensitivity, balancing the community's concerns with our wish to maintain people's freedom of access as far as is possible.
- RBC therefore, sees PSPO gating orders as an intervention which should be used only when an investigation has concluded other means of addressing or anti-social behaviour have failed or are not likely to be successful or appropriate to the circumstances.

- Individuals, business or groups requesting a PSPO gating order (i.e. those who will benefit from the PSPO order will need to identify funding for the following:
 - A. The installation of the gates
 - B. A commuted sum for any maintenance
 - C. Legal costs
 - D. Planning application
 - E. Advertising and publicity associated with making a PSPO order
 - F. Any variation
 - G. Any arrangements which need to be put in place to lock/unlock the gate
 - H. Annual maintenance
 - I. Decommissioning the gates
 - J. Any future replacement of the gates

- Funding is not restricted to these items, but additional costs may be applicable and will depend on each individual request.

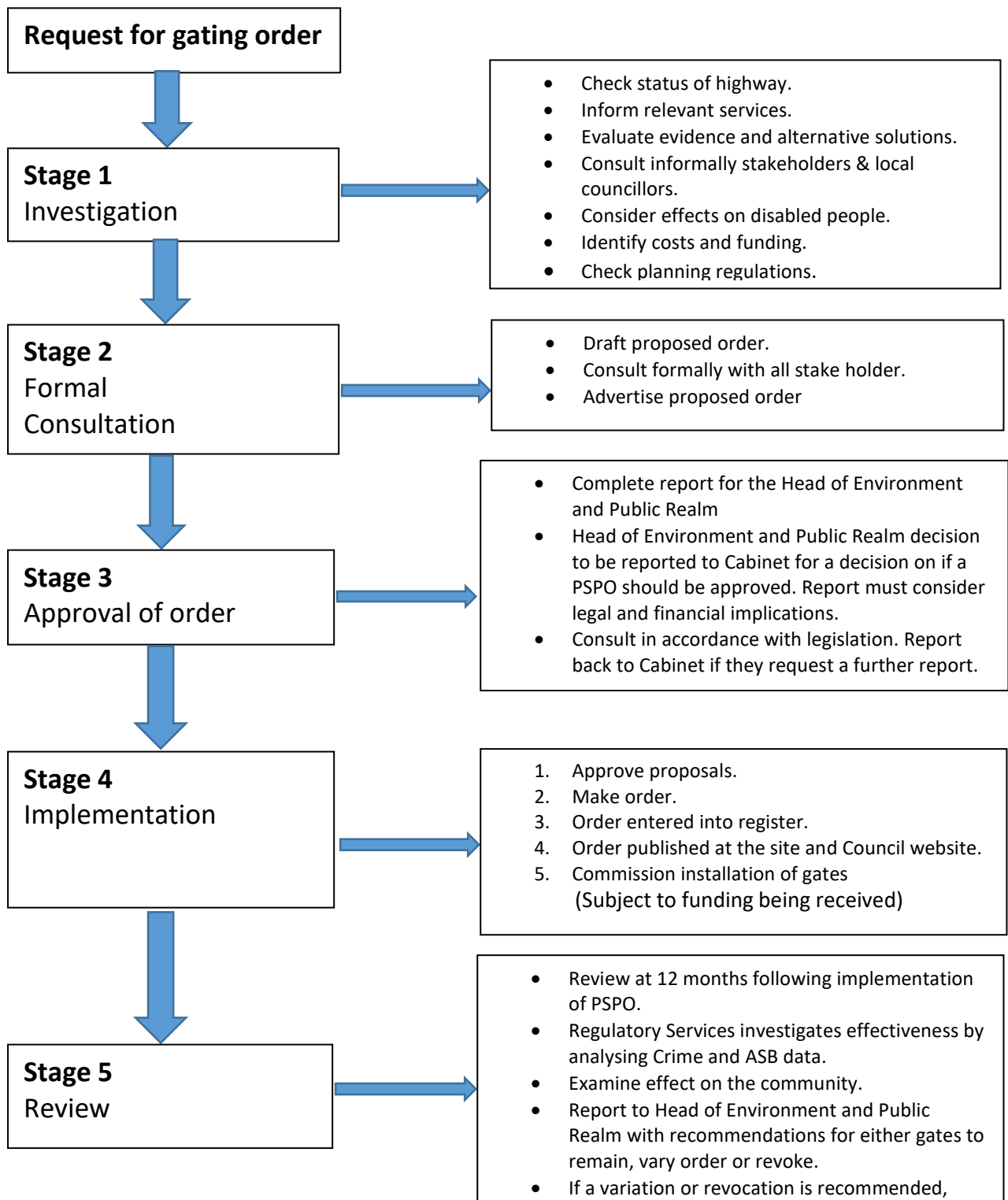
- RBC officers can offer advice on potential sources of funding

- Where a PSPO gating order is deemed not to be a cost effective method of reducing Crime or anti-social behaviour, a PSPO order will not be implemented. However RBC will explore other methods of tackling the problem.

- Where the highway to be gated is a pedestrian route, RBC undertakes to provide the officer input to investigate the initial request, the making of the PSPO order, any reviews to consider and any procedure to vary or revoke the PSPO plus any costs associated with the removal of the gates. If the highway is vehicular route these costs, together with those of any necessary design work will be met by the individuals, businesses requesting the PSPO gating order, to ensure that ongoing maintenance costs, plus any other costs associated with the potential removal of the gates are met. Where a Business Improvement District (BID) is in place, negotiations will be conducted in conjunction with the BID for requests within the BID area.
- In order to ensure that any gating installation are carried out to a satisfactory and safe standard, RBC will set the standard of installation required and retain an overall responsibility for engaging contractors, approving works and agreeing the necessary maintenance contracts.
- RBC aims to be open and transparent in its dealings with the public. All interested parties, including groups representing the interest of disadvantaged members of the community, emergency Services, Neighbouring Schools, planning departments and any other bodies with a vested interest, this will also be advertised at the proposed site of the PSPO temporary closure and on RBC internet. Where objections or representations are made and remain unresolved both proposers and objectors will the opportunity to voice concerns, but the decision will be submitted to the RBC Cabinet for a final decision. This decision will be subject to legal challenge if any party is not satisfied, e.g. judicial review.
- RBC will monitor all PSPO gating orders and will review the PSPO at appropriate intervals to evaluate whether they continue to be required and are being effectively implemented. RBC will also investigate any complaints in relation to the PSPO.

The Rugby Borough Council process for PSPO gating closures

- To ensure we can apply PSPO gating orders in line with our policy, a five stage process will be applied. This is outlined below



Stage 1 – Initial investigation

The first stage of the process will be an initial investigation conducted by a RBC. This will be a team including an Environmental Health/Enforcement Officer, ASB co-ordinator and Community Wardens. This investigation will;

- Check the status of the highway with officers in both Highways and Rights of Way, to verify that it is under their jurisdiction and inform of the potential PSPO Gating Order has been raised.
- Assemble and record evidence relating to the problem, this can include reports from the Police and Community Wardens, where possible with the use of body cameras.
- Identify whether alternative solutions are practicable, have been tried or likely to succeed.
- Clarify what the proposals are, for example where gates might be sited, proposed timing of closure etc.
- Reach a judgment on whether the proposal are likely to solve the problem and are practically viable.
- Under take an initial consultation nominated representatives of the Chief Constable of Police, the Fire Authority, Health and Ambulance Trusts, utility providers where applicable and with Local Forums and Community Safety Partnerships and local Councillors.
- Identify groups that are likely to be effected by, or to have an interest in, the proposal and undertake initial consultation with these groups. This will include local residents and users of the highway, groups representing disabled people and may also include people likely to be affected by the potential displacement of any problems occasioned by the proposed PSPO gating order.

- The officer assigned to the case will assist with the proposers to clarify the likely costs and discuss with interested parties how the installation and maintenance of the gates is to be funded. Officers may be able to assist with advice on potential costs and potential source of funding. The source of the funding must be agreed before the PSPO gating order be approved.
- The assigned Officer will consider, in consultation with the RBC Development Control Team, whether the gates being considered would require planning permission or whether they would come under within the Council's permitted development rights under part 12 of the Town and Country Planning (General Permitted Development) Order 1995

At any point during this stage, the investigating Officer may stop the process if they conclude that;

- The route is not a public highway
- There is insufficient evidence
- Alternative methods of addressing it should be explored first
- The proposal is not practical or not likely to control the issue raised
- Objections from emergency Services and effected local councils mean the order is unlikely to succeed
- There is insufficient funding to meet the necessary costs

In the above circumstances, no further action will be taken in relation to the gating PSPO process. The Officer will however, develop alternative proposals for the area concerned, in consultation with affected parties.

Any decision by an authorised officer not to proceed, or to proceed, is subject to the Council's Compliments, Comments and Complaints Scheme.

At the conclusion of this stage if the Officer recommends that a PSPO gating order is an appropriate measure for dealing with the crime or anti-social behaviour problem, they will make formal report to the Head of Environment and Public Realm recommending authorisation is received for a formal consultation on the proposal. The process will then proceed to stage 2

Stage 2 – Formal Consultation

The Head of Environment and Public Realm will instruct officers in conjunction with Legal to draft the proposed PSPO and along with the lead officer in Regulatory Services to arrange for the formal consultation with the following parties.

- The Chief Constable of the Police
- Fire and Rescue Authority
- Every ambulance service relevant to where the highway passes
- All occupiers of premises adjacent to or adjoining the relevant highway
- Any Local Access Forum through whose area the highway passes
- Where a consultation breaks down and any parties decline to comment RBC reserve the right to form a decision.

Other public bodies and companies who provide services in the locality in which the relevant highway is situated including:

- Statutory undertakers
- The providers of gas, electricity or water services
- Communication providers
- Any person who requires a copy of the Notice (PSPO)
- Local Councillors
- Any person who the council reasonable consider might have an interest in the proposal
- Anyone who asked to be notified of any PSPO gating orders

The proposed PSPO gating order and details of how to make representation also will be advertised at the site, in a local newspaper and on RBC website.

Consultation responses will be directed to the assigned RBC Officer.

Stage 3 – Approval of the PSPO Gating Order

Once responses from the consultation exercise have been received, the assigned Officer will produce a report for the Head of Environment and Public Realm.

This report will contain:

- The justification for the proposal at a statement that it makes the legal requirements for a PSPO Order to be applied.
- Details of the proposal, the exact location of the gates, details or proposed key holders.
- The alternative routes available to people affected by the closure.
- A summary of the responses from consultation.
- Details of the proposed funding arrangements.
- The potential effects on different people.

If the recommendation of the Head of Environment and Public Realm is to proceed with the PSPO, a report will be sent to Cabinet to consider.

Stage 4 – Making and implementing a PSPO Gating Order

If Cabinet approves the proposal to make a PSPO Gating Order, Offices from the RBC Legal Team will make the PSPO Gating Order and enter it upon a register.

- The order will contain:
- A statement that the required legal conditions have been met.
- The dates and times that the public right of way along the relevant highway will be restricted.
- Details of any person who are excluded from effects of the restriction.
- Details of alternative routes which would be available to pedestrians and vehicular traffic during the period the relevant highway is restricted.
- Contact details of the person who is responsible for maintaining and operating any barrier whose installation is authorised by the PSPO.

The PSPO will also be published at the site and on the relevant RBC internet page. A copy of the PSPO and all relevant notices related to it will be held on the RBC Register for PSPO Gating Orders.

Following the receipt of funding, Officers from Regulatory Services will make arrangements with the Street Scene Team for the installation of the gate to take place.

The validity of the order can be challenged on the grounds that RBC had no power to make the PSPO and the requirements for implementing a PSPO Gating order had not been met. In these circumstances the challenge will have to be made to the High Court and will have to be within six months of the PSPO Gating Order has been made

Stage 5 – Review

The Council can vary a PSPO Gating Order, either to increase or reduce the restriction, or it can revoke the PSPO. The maximum duration of a PSPO is three years but they can last for shorter periods of time where appropriate. At any point before expiry, the Council can extend a PSPO by up to three years if they consider that it is necessary to prevent the original behaviour from occurring or recurring.

RBC will review each PSPO Gating Order at intervals appropriate to the particular circumstances although as a general rule it is anticipated that PSPO Gating Orders will be reviewed annually.

The review will take the form of a brief investigation by the assigned Officer. This is to establish whether the PSPO has been successful in reducing the crime or the anti-social behaviour problem, to assess the impact the PSPO is having on the community and to assess whether there is any case for amending the PSPO or revoking it entirely.

If there is recommendation that the PSPO is amended or revoked, the same consultation process will be followed as for the making of the PSPO Gating Order. The assigned Officer will produce a report, including a summary of any consultation responses and the decision whether to vary or revoke the PSPO Gating Order will be made by the Head of Environment and Public Realm, as per the principles outlined in stage 3 above.

Appealing a decision

- Members of the public may disagree with a decision to halt or continue the process at the initial investigation stage (Stage 1)
- In these circumstances an appeal should be made in writing to through the Compliments, Comments and Complaints Scheme at Rugby Borough Council. The appeal should include reasons for disagreeing with a decision and also contain supporting evidence.
- The assigned Officer will then undertake a review of the decision and if appropriate may request a new investigation, starting the process at Stage 1
- In all circumstances the applicant will be kept informed of the progress of any appeal.
- Any subsequent appeals or disagreements will be made in writing to the Portfolio Holder during the Formal Consultation as set out in (Stage2) and during the annual review as set out in (Stage 5)

PSPO for gating alleyways and highways assessment matrix

Appendix 2

Criteria	Issue to be considered	Is this critical to the decision?	Outcome	Comment
Rugby Borough Council - Regulatory Services	Is there sufficient evidence of ASB to justify closure? Are there alternatives which could be e.g. CCTV, PSPO preventing gathering, additional patrols? Alternative routes if alleyway gated? Equalities Act 2010?	Yes. Must be evidence of ASB and must considered alternatives.		
Rugby Borough Council - Development Control	Planning permission is required to gate an alleyway. Is this likely to be granted?	Yes. Must have planning approval.		
Warwickshire County Council Highway Authority	View of impact of closure? Legal reasons for it not being permitted? Restrictions of highway legislation?	Possibly.		
Warwickshire Police	Evidence of ASB? Potential risks of closure?	Possibly.		
Warwickshire Fire and Rescue	Potential risk to safety of those who use the alleyway, in particular residents whose properties link to the alleyway?	Yes. If safety compromised, scheme cannot be permitted.		
Residents including all residents that directly access the highway and local residents.	Views of those most affected by the alleyway? View so general residents and other users?	Possibly.		
Warwickshire County Council - Community safety Team	Evidence of ASB? Potential risks of closure?	Possibly.		
Other interested parties e.g. local schools	Views ?	Possibly.		

Rugby BID (if town centre)	Views?			
Funding for gates	Residents? Rugby Borough Council (Cabinet approval)? Other funding e.g. grants from Community safety Partnership?	Yes. Without funding for installation, maintenance and removal, scheme cannot be permitted.		
Period of closure or restrictions	Up to 3 years. Closed all time? Open at set periods? Who opens and closes gates? Who has access to keys?	Yes. Must balance needs of all users.		
Rugby Borough Council - Work Services Unit	Access to bins	Unlikely.		
West Midlands Ambulance	Access to patients.	Possibly.		
Local Rugby Borough Council and Warwickshire County Council elected members, members of the parish council (if applicable)	Views on proposals.	Possibly.		
Statutory undertakers - water, gas, electricity, communications.	Access to utilities.	Unlikely but are likely to require a system of access potentially for customers and the statutory undertakers.		

REVIEW OF GATING ORDERS/PUBLIC SPACES PROTECTION ORDERS

ONE-PAGE STRATEGY

What is the broad topic area?

The review will consider the creation of a corporate policy on when to use Public Spaces Protection Orders as Gating Orders.

What is the specific topic area?

To consider the options available to help tackle anti-social behaviour issues in relation to alleyways through legislative powers and to consider a policy for PSPOs as Gating Orders.

What should be considered?

The following areas are relevant to the discussions:

- Purpose of a PSPO as a Gating Order
- Criteria for proposing PSPOs as Gating Orders to include:
 - Evidence and level of crime or anti-social behaviour
 - Process of how to request a PSPO
 - The general effect of a Gating Order
 - Access arrangements to alleyways
 - Hours of locked arrangements
 - Alternative routes for pedestrians
 - Cost of provision and installation of gates
 - Responsibility for maintenance of the gates and costs
 - Responsibility for the keeping of the key and locking or unlocking the gates
 - Period of regular review of the PSPOs
 - Views of residents
 - Views of statutory organisations

Who shall we consult?

Warwickshire County Council Highways
Warwickshire Police
Warwickshire Fire and Rescue
Members of the public
Legal Services
Local schools

How long should it take?

Report to committee in February 2020.

What will be the outcome?

A policy for the use of PSPOs as Gating Orders as a means of tackling crime or persistent anti-social behaviour.

AGENDA MANAGEMENT SHEET

Report Title:	Overview and Scrutiny Work Programme 2019/20
Name of Committee:	Environment and Growth Scrutiny Committee
Date of Meeting:	9 December 2019
Contact Officer:	Linn Ashmore, Democratic Services Officer, Tel: 01788 533522
Summary:	The report updates the Committee on the progress of task group reviews within its remit and details the overview and scrutiny forward work programme for 2019/20.
Financial Implications:	There is a budget of £500 available in 2019/20 to spend on the delivery of the overview and scrutiny work programme.
Risk Management Implications:	There are no risk management implications arising from this report.
Environmental Implications:	There are no environmental implications arising from this report.
Legal Implications:	There are no legal implications arising from this report.
Equality and Diversity:	No new or existing policy or procedure has been recommended.

Environment and Growth Scrutiny Committee - 9 December 2019

Overview and Scrutiny Work Programme 2019/20

Summary

The report updates the Committee on the progress of task group reviews within its remit and details the overview and scrutiny forward work programme for 2019/20.

1. SCRUTINY REVIEWS

1.1 Current Reviews

Policy for PSPOs as Gating Orders – this topic has been covered by a separate item on this agenda.

2. FUTURE WORK PROGRAMME

A copy of the current work programme is attached at Appendix 1.

3. FORWARD PLAN

The following public topics are currently listed or scheduled for inclusion in the Forward Plan:

Cabinet - 6 January 2020

Regulation of Investigatory Powers Act 200 (RIPA) Policy

Car Parking Charges

Waste, Recycling and Street Cleaning Policy

Rent Collection, Arrears and Debt Recovery Policy and Procedures

Approval of a Council Tax Reduction Scheme 2020/21

Election of Mayor and Appointment of Deputy Mayor 2020/21

Tax Base 2020/21

Draft General Fund Revenue and Capital Budgets 2020/21 and Medium-Term

Financial Plan 2020-24

Climate Emergency Working Group – Initial Report

Cabinet – 3 February 2020

Draft Housing Revenue Account Capital and Revenue Budget 2020/21

Unit 4 License Agreement (private)

Approval of Non-Domestic Rate return – NNDR1 2020/21

Local Authority Property Company business case (private)

Finance and Performance Monitoring Quarter 3 2019/20

General Fund Revenue and Capital Budget 2020/21 and Medium-Term Financial Plan 2020-24

Capital Strategy/Treasury Management 2020/21 – 2022/23

Council – 26 February 2020

Council Tax Determination 2020/21

Legal Services Team – Resources (private)

4. CONCLUSION

The committee is asked to:

- note the progress in the task group reviews; and
- agree the future work programme for the committee.

Name of Meeting: Environment and Growth Scrutiny Committee
Date of Meeting: 3 October 2019
Subject Matter: Overview and Scrutiny Work Programme 2019/20

DO ANY BACKGROUND PAPERS APPLY **YES** **NO**

LIST OF BACKGROUND PAPERS

Doc No	Title of Document and Hyperlink

Overview and Scrutiny Work Programme 2019/20

Joint Overview and Scrutiny Committee 27 January 2020

Topic	Description
Leader and Executive Director	Discussion on performance and future strategy with Leader and Executive Director

Communities and Resources 6 February 2020

Topic	Description
Finance and Performance Monitoring 2019/20 Q3	Monitoring of finance and performance
Employee Wellbeing	Progress report

Environment and Growth 24 February 2020

Agenda to be agreed.

Communities and Resources 19 March 2020

Topic	Description
Communities and Homes Portfolio Holder	Discuss performance and future strategy in relation to the portfolio
Corporate Resources Portfolio Holder	Discuss performance and future strategy in relation to the portfolio

Environment and Growth 2 April 2020

Topic	Description
Crime and Disorder	Annual review
Notice of Motion – Reduce Plastic Waste at the Council	Progress report

ITEMS TO BE ALLOCATED

Communities and Resources

Topic	Description
Review of Housing Voids	Light-touch review

Environment and Growth

Topic	Description
Performance and Future Strategy	Discuss performance and future strategy in relation to the Environment and Public Realm and Growth and Investment portfolios. To include the approach taken to affordable housing.
Management of Waste and Recycling	Annual review. To include the recycling of clothing and electronics.
Fly Tipping and Bulky Waste	Review increase in fly tipping in rural areas and the bulky waste collection service and whether it represents value for money.
Community Areas	Making better use of grot spots and open spaces and explore links to community projects.
For 2020/21 – Access for People with a Disability	Progress against review recommendations.