



2 November 2020

## LICENSING SUB-COMMITTEE (ALCOHOL AND REGULATED ENTERTAINMENT) – 10 NOVEMBER 2020

A meeting of the Licensing Sub-Committee (Alcohol and Regulated Entertainment) will be held at 2pm on Tuesday 10 November 2020 via Microsoft Teams.

*Members of the public may view the meeting via the livestream from the Council's website.*

Mannie Ketley  
Executive Director

### A G E N D A

#### PART 1 – PUBLIC BUSINESS

1. Declarations of Interest

To receive declarations of –

- (a) non-pecuniary interests as defined by the Council's Code of Conduct for Councillors;
- (b) pecuniary interests as defined by the Council's Code of Conduct for Councillors; and
- (c) notice under Section 106 Local Government Finance Act 1992 – non-payment of Community Charge or Council Tax.

***Note: Members are reminded that they should declare the existence and nature of their non-pecuniary interests at the commencement of the meeting (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.***

***Membership of Warwickshire County Council or any Parish Council is classed as a non-pecuniary interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a declaration.***

2. Application for a new Premises Licence.

## **PART 2 – EXEMPT INFORMATION**

There is no business involving exempt information to be transacted.

**Membership of the Sub-Committee:**

Councillors Cade (Chairman), Mrs Garcia and Keeling

*If you have any general queries with regard to this agenda please contact Linn Ashmore, Democratic Services Officer (01788 533522 or e-mail [linn.ashmore@rugby.gov.uk](mailto:linn.ashmore@rugby.gov.uk)). Any specific queries concerning reports should be directed to the listed contact officer.*

**AGENDA MANAGEMENT SHEET**

<b><i>Name of Meeting</i></b>	Licensing Sub Committee (Alcohol and Regulated Entertainment)
<b><i>Date of Meeting</i></b>	10 November 2020
<b><i>Report Title</i></b>	Application for a New Premises Licence – <b>Bourton Hall, Main Street, Bourton – on-Dunsmore, CV23 9QZ</b>
<b><i>Ward Relevance</i></b>	Dunsmore Ward
<b><i>Prior Consultation</i></b>	All responsible authorities under the Licensing Act 2003 were consulted in relation to the application.
<b><i>Contact Officer</i></b>	John McTernan, Licensing Officer x3539
<b><i>Report Subject to Call-in</i></b>	Not applicable
<b><i>Report En-Bloc</i></b>	Not applicable
<b><i>Forward Plan</i></b>	Not applicable
<b><i>Statutory/Policy Background</i></b>	<p>This application is made under the provisions of the Licensing Act 2003.</p> <p>The Council has a duty to promote the licensing objectives including the prevention of crime and disorder. The Council's statement of licensing policy aims to promote the licensing objectives.</p>
<b><i>Summary</i></b>	Bourton Hall Limited have applied for a premises licence at Bourton Hall, Main Street, Bourton – on-Dunsmore, CV23 9QZ.
<b><i>Risk Management Implications</i></b>	There are no risk management implications arising from this report.
<b><i>Financial Implications</i></b>	Risk of costs associated with an appeal against the decision of the Sub-Committee to the Magistrates.
<b><i>Environmental Implications</i></b>	There are no environmental implications arising from this report.

***Legal Implications***

The Licensing Authority is required to carry out its functions in accordance with the Licensing Act 2003, having regard to the Statutory Guidance issued under section 182 of the Licensing Act and Rugby Borough Council's Statement of Licensing Policy.

Rugby Borough Council's responsibility is to ensure the promotion of the licensing objectives:

- The prevention of crime and disorder
- Public Safety
- The prevention of Public Nuisance
- The protection of Children from Harm

***Equality and Diversity***

There are no equality and diversity implications arising from this report.

***Options***

1. Grant the application
2. Refuse the application
3. Modify the licensable activities or licensable hours.
4. Modify the proposed Licensing conditions or impose additional condition(s).

***Representations from responsible authorities***

Representations were received from the Fire Service in their role as a relevant authority.

***Representations from other persons***

Thirty representations were received from residents within the surrounding area of the proposed premises.

***Reasons for Recommendation***

After hearing from the applicant and representors, the Sub Committee, taking into account all relevant information must determine the application

**Licensing Sub Committee (Alcohol and Regulated Entertainment) – 10 November 2020**

**Application for a new Premises Licence at Bourton Hall, Main Street, Bourton, CV23 9QZ**

**Report of the Head of Environmental and Public Realm**

**Recommendation**

After hearing from the applicant and representors, the Sub Committee, taking into account all relevant information, must determine the application

**1. Applicant**

- 1.1 The application for a new premises licence for Bourton Hall was made to the Licensing Team on the 18 September 2020 and was circulated to the relevant authorities for consultation.

**2. Application Process**

- 2.1 The premises licence application was received on 18 September 2020. The full application **Appendix A**.
- 2.2 The application fee was received on 18 September 2020.
- 2.3 A detailed floor plan of the premises is provided as **Appendix B**.

**3. Advertising requirements:**

- 3.1 The Licensing Act 2003 (the Act) prescribes that a new premises licence application be advertised by way of a blue public notice, displayed on the premises to which the application relates, for a period of 28 consecutive days, beginning the day after the day of application.
- 3.2 The blue notice was displayed as required from 19 September 2020 until 16 October 2020. The full application, received electronically, was circulated to all responsibilities by Licensing Authority, in accordance with the requirements of the Act.

**4. Summary of the Application**

- 4.1 The opening times applied for on the application (**Appendix A**) are:

Sunday to Saturday 10:00 – 10:00 the following day (24 hours/7 days a week)

- 4.2 The licensable activities and operating hours applied for are:

- a) Supply of alcohol,
- b) Late Night Refreshment, and
- c) Regulated entertainment, including:
  - Provision of live music
  - Provision of recorded music

## 5. Licensable Hours

Activity	Days	Times
Supply of alcohol	Mon-Sun	11:00 – 01:00 (following day)
Late night refreshment	Mon-Sun	23:00 – 01:00 (following day)
Recorded music	Sun-Thur Fri-Sat	11:00 – 00:00 11:00 – 01:00 (following day)
Live music	Sun-Thur Fri-Sat	11:00 – 00:00 11:00 – 01:00 (following day)

## 6. Representations

- 6.1 Representations must be about the likely effect of granting the licence or certificate on the promotion of at least one of the four licensing objectives.
- 6.2 Representations must be specific to the premises and evidence based. Licensing authorities will need to be satisfied that there is an evidential and causal link between the representations made, and the effect on the licensing objectives.

## 7. Representations from Responsible Authorities

- 7.1 One representation was received from the Warwickshire Fire and Rescue Service and is attached as **Appendix C**.
- 7.2 In respect of this representation, if the applicant was to address the concerns from the Fire Service in relation to the doors and submit an amended plan or reduce the occupancy to comply with the fire regs (restricted to 60 per room) and approved, their representations would be considered withdrawn.
- 7.3 Conditions have been agreed in principle between Environmental Protection Team and the applicant as **Appendix F**.
- 7.4 No representations were received from any other responsible authority.

## **8. Representations from other persons**

8.1 Thirty representations were received from other persons in relation to the original application which are attached at **Appendix D**.

**Appendix G** shows the location of each representatives property in relation to the proposed venue for the premises licence.

8.2 The grounds upon which the representations against this application are made come under two of the four licensing objectives:

### ***Prevention of Public Nuisance***

- Noise caused by people leaving on foot.
- Noise of cars leaving the premises.
- Noise of music escaping from the premises.

### ***Prevention of Crime and Disorder***

- Increase in antisocial behaviour of people leaving the premises late at night.

8.3 Issues which are not relevant to the licensing objectives and cannot be taken into account by a Licensing Sub-Committee:

- Objections on the basis of need, or lack of need, for premises to sell/supply alcohol.
- Objections on the basis of saturation of the local market.
- Objections on the basis of parking provision in the area.
- Objections on the basis of the character of the area.

## **9. Licensing Policy**

9.1 The following sections of the Council's Licensing Policy are relevant to this application:

## **10. Licensing Act 2003, Section 182 Guidance**

10.1 The following sections of the Guidance issued by the Secretary of State under section 182 of the Licensing Act 2003 are relevant in the consideration of this application.

- Licence Conditions, 1.16
- Crime and Disorder 2.1 – 2.6
- Public Nuisance, 2.15 – 2.21
- Determining Applications 9.42 – 9.43
- Proportionality, 10.10
- Hours of Trading, 10.13 – 10.15

- Regulated entertainment 16.6 – 16.7, 16.26, 16.36

These sections are attached at **Appendix E**.

## **11. Making a decision**

- 11.1 In making its decision the Sub-Committee must promote the licensing objectives only, taking into account National Guidance and Rugby Borough Council's Statement of Licensing Policy.
- 11.2 The Sub-Committee must give reasons for its decision.
- 11.3 Only where additional and supplementary measures are appropriate to promote the licensing objectives will there be a requirement for appropriate, proportionate conditions to be attached.
- 11.4 Conditions on licences must
- be precise and enforceable;
  - be unambiguous;
  - not duplicate other statutory provisions;
  - be clear in what they intend to achieve; and,
  - be appropriate, proportionate and justifiable.
- 11.5 Important in considering the promotion of the licensing objective on prevention of public nuisance, is that the Sub-Committee focuses on any disproportionate or unreasonable effect the licensable activities at the premises, have on persons living and working in the area around the premises.

## **12. Human Rights Act 1988**

- 12.1 The Human Rights Act 1998 incorporates the European Convention on Human Rights and makes it unlawful for a local authority to act in a way which is incompatible with a convention right.
- 12.2 The Sub-Committee will have regard to the Human Rights Act when exercising its licensing functions, with particular reference to the following provisions: -

**Article 1** of the first protocol states that every person is entitled to the peaceful enjoyment of his/her possessions and the Licensing Authority, when taking into account this right will strike a fair balance between the applicant's interest and the interests of the public.

**Article 6** relates to the determination of civil rights and obligations and states everyone is entitled to a fair and public hearing within a reasonable time by an independent and impartial tribunal established by law.



12.3 It is established that holding a Licence is a civil right within the meaning of Article 6 and therefore any hearing to determine licence applications, variations, renewals or revocations would need to comply with the safeguards of the convention. The Council's hearings will be conducted fairly in accordance with the rules of natural justice and as applicants have a full right of appeal to an independent tribunal against any decision made by the Licensing Authority, the requirements of Article 6 will have been complied with.

12.4 Article 8 states that:

Everyone has the right to respect for his private and family life, his home and his correspondence.

(2) There shall be no interference by a public authority with the exercise of this right except such as is in accordance with the law and is necessary in a democratic society in the interests of national security, public safety or the economic well-being of the country, for the prevention of disorder or crime, for the protection of health or morals, or for the protection of the rights and freedoms of others.

Like Article 1, the Licensing Authority, when considering this right must strike a fair balance between the applicant's interest and the interests of the public.

### **13. Conclusion**

13.1 The Sub-Committee must consider the applications matter on its merits after hearing representations from the both parties.

**Name of Meeting:** Licensing Sub Committee (Alcohol and Regulated Entertainment)

**Date of Meeting:** 10 November 2020

**Subject Matter:** New Premises Licence Application for Bourton Hall, Main Street, Bourton-on- Dunsmore, CV23 9QZ

**Originating Department:** Environment and Public Realm

**List of Appendices**

<b>Reference</b>	<b>Description of Document</b>
Appendix A	Premises Licence Application
Appendix B	Floor Plan
Appendix C	Warwickshire Fire and Rescue Service
Appendix D	Public Representations
Appendix E	Section 182 Guidance – Licensing Act 2003
Appendix F	Agreed conditions between applicant and EPT
Appendix G	Map location- Bourton Hall



Application for a premises licence to be granted  
under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We BOURTON HALL LIMITED  
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
BOURTON HALL MAIN STREET BOURTON - ON - DUNSMORE			
Post town	RUGBY	Postcode	CV23 9QZ
Telephone number at premises (if any)	01926 940 900		
Non-domestic rateable value of premises	£ 118,000		

Part 2 - Applicant details

Please state whether you are applying for a premises licence as      Please tick as appropriate

- a) an individual or individuals \*       please complete section (A)
- b) a person other than an individual \*
- i) as a limited company/limited liability partnership       please complete section (B)
- ii) as a partnership (other than limited liability)       please complete section (B)
- iii) as an unincorporated association or       please complete section (B)
- iv) other (for example a statutory corporation)       please complete section (B)
- c) a recognised club       please complete section (B)

- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - statutory function or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)
Surname			First names	
Date of birth		I am 18 years old or over <input type="checkbox"/>		Please tick yes
Nationality				
Current residential address if different from premises address				
Post town		Postcode		
Daytime contact telephone number				
E-mail address (optional)				

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		<input type="checkbox"/> Please tick yes	
Nationality					
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	BOURTON HALL LIMITED
Address	REGENCY HOUSE 33 WOOD STREET BARNET HERTFORDSHIRE EN5 4BE
Registered number (where applicable)	12267871
Description of applicant (for example, partnership, company, unincorporated association etc.)	LIMITED COMPANY
Telephone number (if any)	01926 940 900
E-mail address (optional)	INFO@BOURTON-HALL.CO.UK

**Part 3 Operating Schedule**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)
Surname			First names	
Date of birth		I am 18 years old or over		<input type="checkbox"/> Please tick yes
Nationality				
Current postal address if different from premises address				
Post town		Postcode		
Daytime contact telephone number				
E-mail address (optional)				

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	BOURTON HALL LIMITED
Address	REGENCY HOUSE 33 WOOD STREET BARNET HERTFORDSHIRE EN5 4BE
Registered number (where applicable)	12267871
Description of applicant (for example, partnership, company, unincorporated association etc.)	LIMITED COMPANY
Telephone number (if any)	01926 940 900
E-mail address (optional)	INFO@BOURTON-HALL.CO.UK

**Part 3 Operating Schedule**



When do you want the premises licence to start?

DD	MM	YYYY
01	10	2020

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

- EXCLUSIVE USE WEDDING VENUE.
- PROVIDING IN HOUSE CATERING AND ACCOMMODATION
- LISTED ITALIANATE MANSION.
- PROPERTY HAS TWO IN HOUSE BAR AREAS + DISCO.
- EXPECTED DAY GUESTS, UP TO 120
- EXPECTED EVENING GUESTS, UP TO 200.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

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What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- |   |                                     |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A)  | <input type="checkbox"/>            |
| b) films (if ticking yes, fill in box B)  | <input type="checkbox"/>            |
| c) indoor sporting events (if ticking yes, fill in box C)   | <input type="checkbox"/>            |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D)  | <input type="checkbox"/>            |
| e) live music (if ticking yes, fill in box E)   | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F)   | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G)  | <input type="checkbox"/>            |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input checked="" type="checkbox"/> |

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

Day	Start	Finish	
Mon			Please provide details here (please read guidance note 4)
Tue			
Wed			Please give approval or details for the following days (please read guidance note 4)
Thu			
Fri			Please provide details (please read the guidance for the arrangements at sites of different types in either column on the left, applying where read guidance note 4)
Sat			
Sun			



A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

**B**

<b>Films</b> Standard days and timings (please read guidance note 7)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<b>Please give further details here</b> (please read guidance note 4)		
Tue					
Wed			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b>Please give further details</b> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<b>State any seasonal variations for indoor sporting events</b> (please read guidance note 5)
Wed			
Thur			<b>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</b> (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	12:00	24:00	Please give further details here (please read guidance note 4) STRING QUARTET, SOLO GUITARIST, OR AMPLIFIED OUTSIDE BETWEEN 12:00 AND 18:00. BAND, SINGING WAITERS, STRING QUARTET, INSIDE BETWEEN 12:00 AND 24:00.	Both	<input checked="" type="checkbox"/>
Tue	12:00	24:00			
Wed	12:00	24:00	State any seasonal variations for the performance of live music (please read guidance note 5) USUALLY MORE FREQUENT IN SUMMER MONTHS, LESS SO IN AUTUMN + WINTER.		
Thur	12:00	24:00			
Fri	12:00	24:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6) CHRISTMAS + NEW YEARS TO 1:00AM.		
	24:00	1:00			
Sat	12:00	24:00			
	24:00	1:00			
Sun	12:00	24:00			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	11:00	24:00	Please give further details here (please read guidance note 4) - CEREMONY MUSIC AMPLIFIED 11:00 - 18:00 - DJ MUSIC AMPLIFIED 19:00 - 24:00	Both	<input checked="" type="checkbox"/>
Tue	11:00	24:00			
Wed	11:00	24:00	State any seasonal variations for the playing of recorded music (please read guidance note 5)	Both	<input checked="" type="checkbox"/>
Thur	11:00	24:00			
Fri	11:00	24:00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)	Both	<input checked="" type="checkbox"/>
Sat	11:00	24:00			
Sun	11:00	24:00	CHRISTMAS + NEW YEARS TO 1:00AM	Both	<input checked="" type="checkbox"/>

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place <u>indoors or outdoors or both</u> – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 4)		
Tue					
Wed			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					



H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input checked="" type="checkbox"/>
			Both	<input type="checkbox"/>	
Tue			<p><u>Please give further details here</u> (please read guidance note 4)</p>		
Wed					
Thur			<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)</p>		
Fri					
Sat			<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</p>		
Sun					



Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
Day	Start	Finish	Both <input checked="" type="checkbox"/>					
Mon	11:00	24:00	Please give further details here (please read guidance note 4) LATE NIGHT DRINKS + SNACKS (SOFT DRINKS + ALCOHOLIC BEVERAGES.)					
	24:00	1:00						
Tue	11:00	24:00						
	24:00	1:00						
Wed	11:00	24:00				State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
	24:00	1:00						
Thur	11:00	24:00						
	24:00	1:00						
Fri	11:00	24:00				Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
	24:00	1:00						
Sat	11:00	24:00				CHRISTMAS + NEW YEARS EVE TO 1:00AM		
	24:00	1:00						
Sun	11:00	24:00						
	24:00	1:00						

Name: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – <u>please tick</u> (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>	
Day	Start	Finish		Off the premises	<input type="checkbox"/>	
Mon	11:00	24:00	State any seasonal variations for the supply of alcohol (please read guidance note 5)  MORE FREQUENT DURING SUMMER.	Both	<input type="checkbox"/>	
	24:00	1:00				
Tue	11:00	24:00				
	24:00	1:00				
Wed	11:00	24:00				
	24:00	1:00				
Thur	11:00	24:00		Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
	24:00	1:00				
Fri	11:00	24:00		CHRISTMAS + NEW YEARS EVE 1:00AM.		
	24:00	1:00				
Sat	11:00	24:00				
	24:00	1:00				
Sun	11:00	24:00				
	24:00	1:00				

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	MRS ANNE COLE
Date of birth	
Address	8 POPPY CLOSE YAXLEY PETERBOROUGH
Postcode	PE7 3FA
Personal licence number (if known)	PER00929
Issuing licensing authority (if known)	HUNTINGDONSHIRE DISTRICT COUNCIL

□□□□

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

NONE

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	HIGHER NUMBER WEEKDAYS DURING SUMMER.  CHRISTMAS + NEW YEARS EVE.
Mon	10:00	24:00	
	24:00	10:00	
Tue	10:00	24:00	
	24:00	10:00	
Wed	10:00	24:00	
	24:00	10:00	
Thur	10:00	24:00	
	24:00	10:00	
Fri	10:00	24:00	
	24:00	10:00	
Sat	10:00	24:00	
	24:00	10:00	
Sun	10:00	24:00	
	24:00	10:00	
Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)			

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

AS SET OUT BELOW DEALING WITH THE SPECIFIC OBJECTIVES.  
ENTRY TO PREMISES IS LIMITED TO INDIVIDUAL WHO HAVE BEEN INVITED ON THE PREMISES, OR HAVE PURCHASED TICKETS TO ATTEND AN EVENT.

MEMBERS OF PUBLIC WHO ATTEND WITHOUT TICKET/INVITE WILL NOT BE ADMITTED.

**b) The prevention of crime and disorder**

ALL EMPLOYEES INVOLVED IN THE SALE OF ALCOHOL WILL RECEIVE TRAINING WHEN ONBOARDED TO PREVENT SALE OF ALCOHOL TO PERSONS UNDER REQUIRED AGE OR PROXY SALES FOR SUPPLIES. TRAINING WILL INCLUDE REFUSAL TO THOSE WHO ARE INTOXICATED. TRAINING WILL BE DOCUMENTED AND SIGNED. REFRESHER TRAINING WILL BE HELD ANNUALLY. ANYONE SEEN DRUNK OR DISORDERLY WILL NOT BE ALLOWED ACCESS OR ALLOWED TO REMAIN WITHIN LICENSED AREAS.

**c) Public safety**

THE PREMISES LICENSE HOLDER WILL ENSURE THAT AT LEAST ONE QUALIFIED FIRST AIDER WILL BE ON DUTY AT ALL TIMES.

ADEQUATE + APPROPRIATE FIRST AID EQUIPMENT + MATERIALS WILL BE AVAILABLE ON PREMISES + RECORDS WILL BE MAINTAINED IN RELATION TO SUPPLY OF FIRST AID TREATMENT.

**d) The prevention of public nuisance**

AMPLIFIED MUSIC WILL NOT CONTINUE OUTSIDE OF ALLOWED TIMES.

THOSE ATTENDING EVENTS AND NOT RESIDING ON THE PREMISES WILL BE REMINDED TO LEAVE THE PREMISES QUIETLY AND WITH CONSIDERATION FOR OCCUPANTS OF RESIDENTIAL PROPERTIES WITHIN THE VICINITY. SIGNS WILL BE PUT UP TO EMPHASISE THE CONSIDERATION REQUIRED.

**e) The protection of children from harm**



SEE ABOVE (B). IN RELATION TO THE PREVENTION OF SALES OR SUPPLY TO CHILDREN OF INTOXICATING LIQUOR. CHILDREN MUST BE ACCOMPANIED BY A REASONABLE ADULT AT ALL TIMES.

**Checklist:**

Please tick to indicate agreement

- I have made or enclosed payment of the fee. £450 PAID (RECEIPT ATTACHED)
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

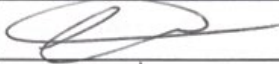
IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

**Part 4 – Signatures** (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

<b>Declaration</b>	<ul style="list-style-type: none"> <li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition</li> </ul>
--------------------	---

	<p>preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</p> <ul style="list-style-type: none"> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li> </ul>
Signature	 THOMAS FARMER
Date	11/9/20
Capacity	FINANCE DIRECTOR

For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

THOMAS FARMER  
GOSFIELD HALL  
HALL DRIVE  
GOSFIELD

Post town	GOSFIELD	Postcode	CO9 1SF
Telephone number (if any)	07775804409		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
THOMAS@COUNTRYHOUSEWOODMID.CO.UK			

#### Notes for Guidance

- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or



(iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.

- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.



13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.

14. This is the address which we shall use to correspond with you about this application.

**15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

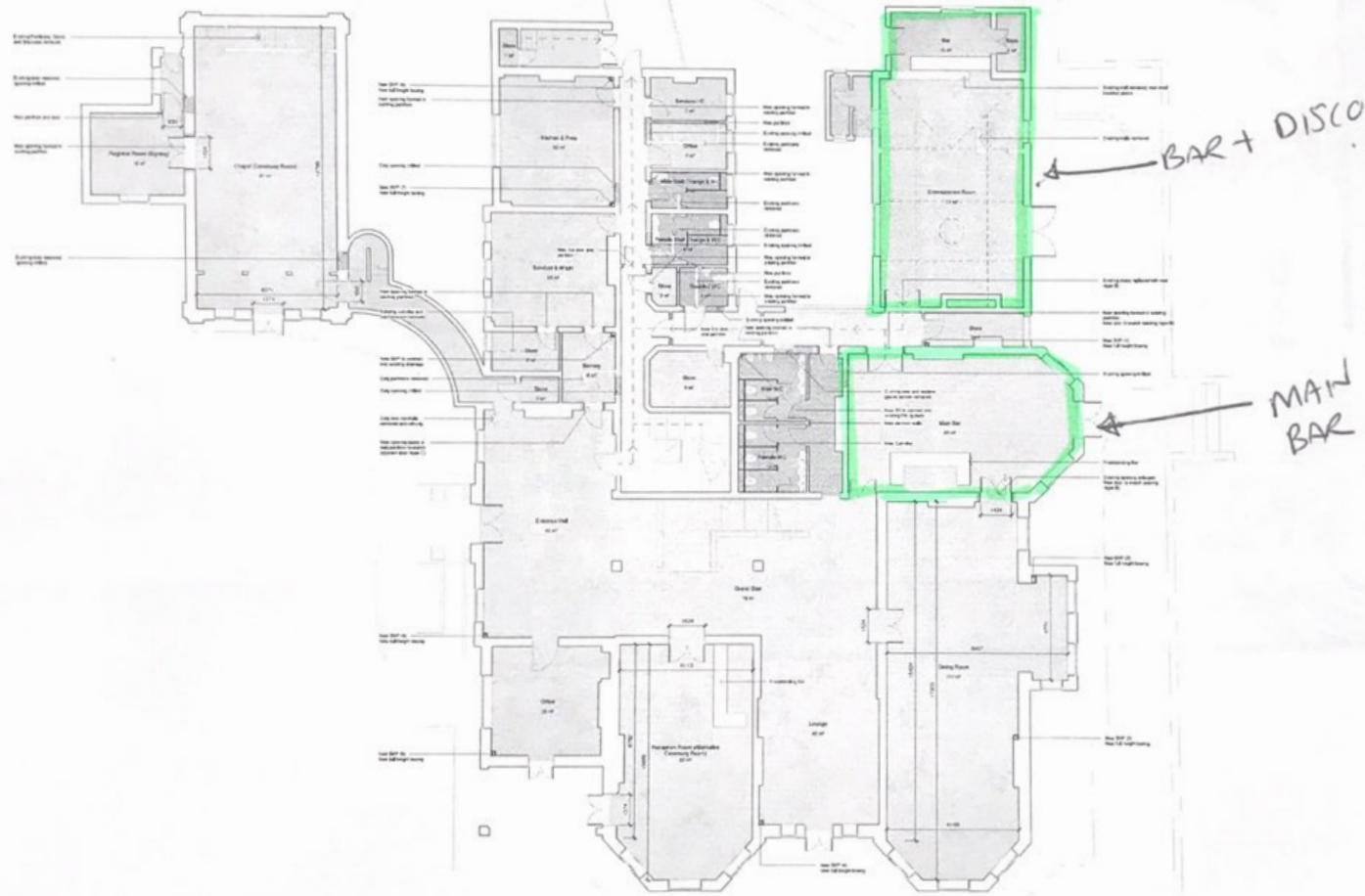
Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with an**

official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the



NO DIMENSIONS TO BE SCALED FROM THIS DRAWING

THESE DIMENSIONS ARE TO BE USED FOR THE CONSTRUCTION OF THE BUILDING

Rev	Description	Date	Drawn by	Checked by
001	PLANNING ISSUE	12/12/14	JK	
002	Client/Contractor Approval	12/12/14	JK	
003	Structural Approval	12/12/14	JK	
004	Final Issue	12/12/14	JK	

Client  
Country House Weddings

Project  
Bourton Hall

Title  
Ground Floor GA Plan - As Proposed

Project No  
4789 - 0311

Scale  
1:100

Sheet No  
P04

Phase  
Pre-Construction

CHW-Designer-0311

**KLH** The Old Steward  
Poplar Lane  
Sproughton  
Lincs  
LN11 9JL  
T: 01472 629 532  
www.kherchitects.com



Your ref:  
Our ref: 01/018681/NM0034/MH

Licensing Section  
Rugby Borough Council  
Town Hall  
Evreux Way  
RUGBY CV21 2RR  
Email: [licensing@rugby.gov.uk](mailto:licensing@rugby.gov.uk)

**Warwickshire Fire & Rescue Service**

**Niky Moultrie**  
Fire Protection Department  
Service HQ, Warwick Street  
Leamington Spa  
CV32 5LH  
Tel: 01926 466 263  
[firesafety@warwickshire.gov.uk](mailto:firesafety@warwickshire.gov.uk)  
[www.warwickshire.gov.uk](http://www.warwickshire.gov.uk)

16 October 2020

**FPL2 RBC**  
**Rev Feb 2019**

Dear Sir/Madam,

**LICENSING ACT 2003**  
**APPLICATION (FOR PREMISES LICENCE)(VARIATION FOR PREMISES LICENCE)**  
**Bourton Hall Main Street Bourton-on-Dunsmore CV23 9QZ**

The Warwickshire Fire and Rescue Authority objects to the application **FOR PREMISES LICENCE** for the above premises, due to the following:

- The plan sent with the application shows inward opening doors on the bar/disco area and the main bar. As per previous correspondence (August 2020) between our WFRS Inspecting Officer Anthony Atkins and Neil Goodall from Shore Surveyors, inward opening doors from these areas mean that occupancy would be restricted to 60 in each room. The two rooms each show one set of outward opening doors. Fire safety calculations mean these would be disregarded in the event of a fire and for occupancy calculations.

Should you require clarification of any of the foregoing or any further Fire Safety advice please do not hesitate to contact **Niky Moultrie**

Yours faithfully,

A handwritten signature in black ink, appearing to read "Niky Moultrie", written over a horizontal line.

**Niky Moultrie**  
FOR AND ON BEHALF OF  
KIERAN AMOS  
Chief Fire Officer

## Bourton Hall New Premises Licence Objections

Objector	Address	Main points of objection
Mr Robert Moyney	Penny Cottage Main Street Bourton on Dunsmore	Increase of noise after 23:00 (particularly on weekdays). Use of fireworks. Road Safety, Increased Traffic, Pollution, Large vehicles travelling through the small village (bus/coaches). Fire Safety – risk assessment re increase in number of people using the venue.
Ms Rhian Snead	Wellington Cottage Bourton-on- Dunsmore Warwickshire CV23 9QS	Noise disturbance on week nights. Drunken behaviour causes risk to villagers. Noise and light pollution from fireworks. Late night traffic.
Donald & Julie Pennington	The Old Presbytery Bourton on Dunsmore	Noise disturbance. Public nuisance from serving alcohol until 1am on week nights, wish this to be 23:00 latest. Dangerous village roads, drunk drivers.
Elizabeth Pittman		Noise disturbance. Traffic pollution and disturbance.
Heather Jones	Hickens Cottages Bourton on Dunsmore	Noise disturbance, from guests leaving the venue. Increased late night traffic on narrow roads = public safety. Fireworks.
Jennifer Blazeby – <i>rep now withdrawn</i>		Disturbance from people leaving the venue at last hours every night of the week. Concerns for drunk people leaving the venue as limited lighting and footpaths. Marquee? – addressed this as not on the plan so the venue would have to put in an application. Fireworks
John Clarke		Planning conditions for the venue, requesting correspondence between Planning/EPT and Licensing.
Marsh Household	Angel Cottage Bourton on Dunsmore	Fireworks. Outdoor entertainment e.g. wedding hog roasts/BBQs. Traffic disturbance. Noise disturbance. Increased late night traffic, risk to villagers as limited pavement. Outdoor celebrations on any night of the week.
Gary Carter	Blackberry Lodge	Noise disturbance on week nights. Fireworks. Increased traffic, road safety concerns.
Anthony Mather	Caritas Cottage	Traffic pollution. Noise disturbance.
Barry & Christine Betts	Croft House	Noise disturbance. Traffic – drunk driving. Serving alcohol too late, disturbance to villagers – litter, noise, violence .
Mrs McSweeney	Kiln Cottage	Noise disturbance. Increase of traffic, limited footpaths. Fireworks.
Sean Bunn	Meadow View	Noise disturbance. Traffic pollution. Fireworks. Disturbance to wildlife (owls, bats, buzzards have nests in small wooded area adjacent to the hall grounds).

## Bourton Hall New Premises Licence Objections

Robert and Susan Nix	Oakleigh	Noise disturbance. Traffic pollution.
Mark and Lyne Greaves	Paddock View	Noise disturbance – would like an invite to the noise testing. Traffic calming measures to be put in place.
Barbara Walker	Sunrise Cottage	Noise nuisance. Increase in late night traffic, coaches going to and from the venue – narrow roads, limited pavement and poorly lit. Disturbance to livestock, noise/fireworks.
Ben Cox and Anne-Marie Liszczyk		Noise disturbance, many listed buildings in the village with single glazed windows – disturbed by neighbours in their gardens already in the summer months. Traffic noise/pollution late at night. Neighbourhood safety, many people chose to live in the village for peace and safety, this could be jeopardised by late night alcohol consumption causing disturbance.
Michael Brown,	The Honey Pot	Noise disturbance. Traffic, limited footpaths. Fireworks.
Keren Rolfe	Potney Cottage 6 Main St Bourton CV23 9QS	Increase of traffic. Noise disturbance. Late night fireworks.
Jason and Louise Webb	Gate Farm Lodge, Bourton, Rugby	Noise pollution/disturbance
Mr P Whitehead	Rowan Cottage Cherry Tree Lane, Bourton	Noise disturbance from traffic and people leaving the venue.
Pauline and Ian Pentland	Rafters, Main Street, Bourton	Noise disturbance from discos, outdoor hog roasts, live music. Concerns regarding an outdoor marquee. Fireworks.
Derrick & Joan Parker	Greenways Cherry Treen Lane, Bourton	Noise disturbance, mentions windows having to be open. Alcohol led disturbances. Dangerous/Narrow roads and increased traffic, not well lit at night.
Nathan Sutcliffe	Field View, Frankton Road, Bourton on Dunsmore	Noise pollution. Increase in road traffic, road here is unsuitable for significant traffic. Late night fireworks.
Alison Jack	Ashmore, Main Street, Bourton	Noise pollution, music and vehicles.
Robert Jack	Ashmore, Main Street, Bourton	Noise pollution, guests, music and vehicles.
Keith Henry	2 Dunsmore Cottage, Cherry Tree Lane, Bourton	Noise pollution, thinks licence should not extend past midnight. Late night traffic and speed of vehicles travelling through the village.
Mrs A Watch	1 Bourton, Rugby	Closest neighbour to the premises – concerned about late night traffic.
Mark Guyatt	5 Home Farm Barns, Birdingbury Road, Bourton on Dunsmore	Noise disturbance. Late night fireworks. Increased traffic on a dangerous bend in the road with limited footpaths.





## Bourton Hall New Premises Licence Objections

David Snead	Wellington Cottage Bourton-on- Dunsmore Warwickshire CV23 9QS	Noise disturbance. Safety risk to villagers from drunken behaviour. Fireworks, pollution and disturbance to livestock and wildlife. Late night traffic
Mrs J Siklossy (submitted by John Clarke)	None given.	Planning permission concerns - <b>'Relationship of Licence application to planning permission R19/1429 requirements'</b> . Noise disturbance.



<https://www.legislation.gov.uk/ukpga/2003/17/section/182>

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**Sent:** 20 October 2020 14:24  
**Subject:** RE: withdrawal of reps RE: Bourton Hall - Rugby Borough Council

**Sent:** 01 October 2020 14:42  
**To:**  
**Cc:** Rugby Borough Council Licensing <licensing@rugby.gov.uk>  
**Subject:** withdrawal of reps RE: Bourton Hall - Rugby Borough Council

Hello

Thank you for confirming that the email from Thomas Palmer is acceptable. On the basis that they have agreed to the conditions being added to their operating schedule, I am withdrawing my representations on this application for a premises licence.

Regards,



Environmental Health Officer  
Commercial Regulation Team  
Environment and Public Realm  
Rugby Borough Council

**Tel:**

**Mail:**



---

**From:**  
**Sent:** 01 October 2020 14:13  
**To:**  
**Subject:** RE: Bourton Hall - Rugby Borough Council

Hi,

The email from Tom is sufficient as Country House Weddings Ltd own Bourton Hall.

Regards,

Regulatory Services Unit  
Environment and Public Realm  
Rugby Borough Council  
**Tel:**  
**Mail:** [licensing@rugby.gov.uk](mailto:licensing@rugby.gov.uk)



---

**From:**  
**Sent:** 01 October 2020 13:57  
**To:** 'Tom Palmer' Bourton Hall  
**Cc:** Rugby Borough Council Licensing <[licensing@rugby.gov.uk](mailto:licensing@rugby.gov.uk)>  
**Subject:** RE: Bourton Hall - Rugby Borough Council

Hello

Thank you for replying to me so quickly. I will have to get an answer from Emma Payne in the licensing team whether your email is sufficient or if a letter from Bourton Hall Ltd is required. Regardless of that, I'll send a memo that the agreement is such that I will withdraw my reps on the basis of whatever confirmation is required by licensing.

Thanks again

Regards,



Environmental Health Officer  
Commercial Regulation Team  
Environment and Public Realm  
Rugby Borough Council

**Tel:**

**Mail:**



---

**From:**  
**Sent:** 01 October 2020 13:53  
**To:** Bourton Hall  
**Cc:** Rugby Borough Council Licensing <[licensing@rugby.gov.uk](mailto:licensing@rugby.gov.uk)>; **Subject:** RE: Bourton Hall - Rugby Borough Council

Dear,

This is to confirm that the conditions outlined will be adhered to as per my previous response to Frances.

To confirm, Country House Weddings Ltd is the parent company of Bourton Hall Ltd.

If needed, I am happy to send a formal letter from Bourton Hall Limited confirming acceptance of conditions.

We have engaged with MAS Environmental Ltd to conduct the acoustic assessment as per Condition 12.

Please let me know if you have any further concerns or recommendations.

Kind regards,

Finance Director  
Country House Weddings Ltd



---

**From:**

**Sent:** 01 October 2020 13:08

**To:** >; Bourton Hall

**Cc:** Rugby Borough Council Licensing <[licensing@rugby.gov.uk](mailto:licensing@rugby.gov.uk)>;

**Subject:** FW: Bourton Hall - Rugby Borough Council

Good afternoon

Like, I have been consulted on the premises licence application and having regard to the conditions placed on the planning approval notice, I have to make representations on the licence application.

You are clearly aware of the planning conditions and what I am recommending under the prevention of public nuisance licensing objective are very similar. If we can reach agreement to the following conditions amending the operating schedule I would be able to withdraw my representations. Due to the wording of the guidance for the Licensing Act 2003 I have obtain this agreement to the conditions from Bourton Hall Ltd, as the applicant – I have seen the agreement between Thomas Palmer of country house weddings but not from Bourton Hall Ltd.

The conditions I am recommending are as follow. Like planning conditions, they can be amended in the future of course.

1 - The playing of amplified or unamplified music and/or vocals as entertainment shall only take place within the ground floor of the existing building as shown on plan 4789-0311-P03 as per R19/1429.

2 - When music and/or vocals being played as entertainment is taking place, external doors and windows to the ground floor of the existing building as shown on plan 4789-0311-P03 as per R19/1429 shall be kept closed, except for ingress/egress.

3 - A noise assessment shall be undertaken by a suitably qualified person, submitted in writing to and approved by the LPA prior to occupation of the development. The assessment should determine the existing background noise levels at those times of the day and week that entertainment is likely to be played. The assessment should demonstrate the existing structure can adequately contain the level of noise from entertainment associated with weddings, or set suitable maximum noise levels (LAeq, T and LAF,max) not to be exceeded within the building and provide recommendations on how the maximum levels would be monitored and controlled.

I am very happy to discuss the above, though email may be easier at present. My landline is forwarded to my works mobile but signal quality is poor at the moment

Regards,



Environmental Health Officer  
Commercial Regulation Team  
Environment and Public Realm  
Rugby Borough Council

Tel:

Mail:



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**From:**

**Sent:** 01 October 2020 10:15

**To:**

**Cc:**

**Subject:** Re: Bourton Hall - Rugby Borough Council

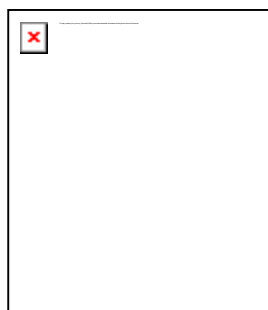
Good Morning,

Thank you for your swift response.

The issue was flagged up with Planning and Environmental Health due to the premises license application form stating "*amplified outside between 12:00 - 18:00*".

However, from your email below I can clearly see this is not the case and you're fully aware of the planning conditions in place.

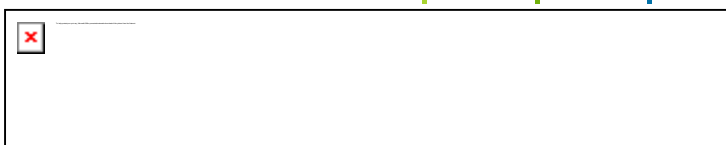
Regards,



Planning Officer  
Development and Enforcement Unit  
Growth and Investment  
Rugby Borough Council

Tel:

Mail:



**From:**  
**Sent:** 01 October 2020 09:57  
**To:**  
**Cc:**  
**Subject:** FW: Bourton Hall - Rugby Borough Council

Dear,

Thank you for your email in response to the Premises Licence application relating to Bourton Hall.

I can confirm that I have spoken to Licencing in advance of making the application so as not to cause offence to you, the local residents or contravene the planning conditions attached.

I can confirm that the playing of amplified or unamplified music and/or vocals as Entertainment shall only take place within the ground floor of the existing building as per condition 10.

I can confirm that we will implement a pre-event check list, risk assessment and annual training programme to ensure that conditions 10 and 11 are met.

I can confirm that we are engaging with an independent business to conduct the acoustic testing as set out in Condition 12.

Please feel free to contact me directly if you have any concerns.

Kindest regards,

Finance Director  
Country House Weddings Ltd



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**From**  
**Sent:** 30 September 2020 16:28  
**To:**  
**Subject:** FW: Bourton Hall - Rugby Borough Council

Please see below email I think it is for you,

Best Wishes,

Sales Manager  
Bourton Hall



**Warwickshire's Brand New Exclusive Venue – [Ask me about viewing appointments!](#)**

---

**From:**  
**Sent:** 30 September 2020 15:31  
**To:** Bourton Hall <[info@bourton-hall.co.uk](mailto:info@bourton-hall.co.uk)>



Cc: Emma Payne <[Emma.Payne@rugby.gov.uk](mailto:Emma.Payne@rugby.gov.uk)>

Subject: Bourton Hall - Rugby Borough Council

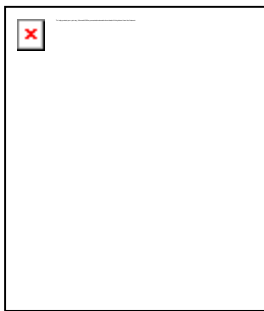
Good Afternoon,

My colleagues in the Licensing Team recently consulted me on an application for a premises licence at Bourton Hall.

Please may I remind the relevant parties of the planning conditions attached to planning application R19/1429 (and associated Listed Building Consent). In particular, conditions 10, 11 and 12 which relate to noise and specifically amplified or unamplified music. Please see attached decision notice for reference.

Considering the on-going legal action at Bourton Hall, I do not wish to be investigating any breach of conditions, particularly as several conditions need completing prior to occupation.

Kind regards,



Planning Officer  
Development and Enforcement Unit  
Growth and Investment  
Rugby Borough Council  
**Tel:**  
**Mail**



