

MINUTES OF CABINET

18 SEPTEMBER 2023

PRESENT:

Councillors Poole (Chair), Daly, Picker, Ms Watson-Merret and Willis.

Councillors Miss Dumbleton and Mistry were also in attendance.

31. MINUTES

The minutes of the meeting held on 31 July 2023 were approved and signed by the Chair.

32. APOLOGIES FOR ABSENCE

Apologies for absence from the meeting were received from Councillors Moran, Ms Robbins and Roodhouse.

33. DECLARATIONS OF INTERESTS

There were no declarations of interest.

34. QUESTION TIME

There were no questions.

Growth and Investment Portfolio

35. SUBMISSION OF COMMUNITY INFRASTRUCTURE LEVY (CIL) CHARGING SCHEDULE FOR EXAMINATION

Cabinet considered the report of the Chief Officer – Growth and Investment (Part 1 – agenda item 5) concerning the submission of the amended Community Infrastructure Levy (CIL) draft charging schedule for examination.

RESOLVED THAT – IT BE RECOMMENDED TO COUNCIL THAT –

- (1) the draft Community Infrastructure Levy (CIL) charging schedule be submitted for independent examination; and
- (2) delegated authority be given to the Chief Officer for Growth and Investment to make minor grammatical and presentational amendments as necessary to the CIL charging schedule prior to its submission for examination.

36. CREATION OF A CIL AND LOCAL PLAN MONITORING OFFICER POST

Cabinet considered the report of the Chief Officer – Growth and Investment (Part 1 – agenda item 6) concerning the creation of a CIL and Local Plan Monitoring Officer post.

RESOLVED THAT – IT BE RECOMMENDED TO COUNCIL THAT –

- (1) approval be given for the creation of a new permanent post of CIL and Local Plan Monitoring Officer on the establishment;
- (2) a supplementary budget of £17,790 (6 months) be established in 2023/24 to be funded from the budget stability reserve to fund the role whilst CIL income balances are being established;
- (3) approval be granted establish a temporary budget of £35,580 in 2024/25 and £17,790 (6 months) in the 2025/26 financial year within the MTFP to fund the officer whilst CIL income balances are being established; and
- (4) following the receipt of sufficient CIL income, approval to fund the post from CIL admin income generated each year.

37. NEWTON AND BIGGIN NEIGHBOURHOOD AREA DESIGNATION

Cabinet considered the report of the Chief Officer – Growth and Investment (Part 1 – agenda item 7) concerning the proposed approval of the Parish of Newton and Biggin as a neighbourhood area for the purposes of Neighbourhood Planning.

RESOLVED THAT – IT BE RECOMMENDED TO COUNCIL THAT the proposed Newton and Biggin neighbourhood area be designated.

38. THURLASTON VILLAGE DESIGN STATEMENT

Cabinet considered the report of the Chief Officer – Growth and Investment (Part 1 – agenda item 8) concerning the proposed approval of the Thurlaston Village Design Statement.

RESOLVED THAT – IT BE RECOMMENDED TO COUNCIL THAT the Thurlaston Village Design Statement be endorsed so that it can be a material consideration in the determination of planning applications.

Note: this decision is not subject to call-in.

Communities, Homes, Digital and Communications Portfolio

39. HOME ENVIRONMENT ASSESSMENT AND RESPONSE TEAM (HEART) HOUSING ASSISTANCE POLICY

Cabinet considered the report of the Chief Officer – Communities and Homes (Part 1 – agenda item 9) concerning proposed revisions to the current Housing Assistance Policy, adopted by the HEART partnership in 2018.

RESOLVED THAT – IT BE RECOMMENDED TO COUNCIL THAT -

- (1) the proposed revised Housing Assistance Policy (appendix 3 to this report) be approved; and
- (2) delegated authority be given to the Chief Officer – Communities & Homes to make any non-material amendments which shall include any such measures to ensure the Council's security is protected.

CHAIR